

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting January 9, 2023

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: James Boothby, Tony Parasiliti, Bill Tank, Mark Sattler, Gus Mohler, Wanda Volpitta

Present by video: Attorney Howard Hershman, John Hoopingarner, Pete Anstead, Henry Geha, Maggie Adeler, Amy Camp

Election of officers

Mr. Hoff motioned to nominate Mr. Shepherd as chairman, Mr. Hoff as vice-chairman and Miss Fleitz as alternate.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd took a moment to thank everyone for coming to the meeting and that he would structure the meeting to flow smoothly. Mr. Shepherd also asked that all questions be asked during the general discussion at the end of the meeting.

Minutes

The minutes from the November 14, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the November 14, 2022 meeting. There were a few corrections and additions. The final copy is included in the directors packets.

Mr. Hoff motioned to approve the minutes with those corrections.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Treasurer Report

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Miss Fleitz motioned to approve the report as read.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Warrants

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Miss Fleitz stated that the township trustees asked for the Dyke pump to be ran to pump out the ditch.

Mr. Hoff motioned to approve the warrants.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

Secretary Report

Secretary explained that she put the final 2022 and the current 2023 expenditure sheet under the secretary report tab. She also included the Ohio Bureau of Workers' Compensation audit in the packets for the board members.

Mr. Shepherd motioned to approve the secretary report.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Legal Counsel Report

Mr. Hoff explained that at the last meeting Mr. Hershman said h would no longer be working with the Conservancy District. Mr. Hoff reached out to John Hoopingarner with McMahon DeGulis LLP and Henry Geha with Marshall Melhorn law firms. Mr. Hoff had given the directors information about each candidate, so they could decide who would take Mr. Hershman's place working with the Conservancy District. Mr. Geha and Mr. Hoopingarner both talked about their firms and their backgrounds. The directors will go into executive session and the end of the regular meeting to discuss which law firm to move forward with.

Correspondence

Mr. Shepherd stated that he had heard from Paul Ackerman and that he is retiring. We will need someone who is license and bonded, has a chemical license and knowledge of spraying by water. Mr. Ackerman did submit a list of recommendations, and can help if absolutely necessary.

JTWP Emergency Director Report

Mr. Parasiliti was asked if he had anything new, he could report and update the board on. Mr. Parasiliti said that he did not have anything new to report. Mr. Parasiliti did ask if we have the water staff gauges so they can be installed. Mr. Shepherd told him that it will be discussed later during the meeting.

Committee Reports / Old Business

Update of business plan work session – Mr. Hoff said that there isn't anything to discuss until we get new legal counsel onboard.

Levee drone survey – Mr. Hoff is actually able to see the survey online, the files are massive. Mr. Hoff did talk to Matt Puhl and they are going to do a section that was missed. Miss Fleitz asked if they found any low spots. Mr. Hoff said that there are some low spots on the Cooley Canal side, but that he is waiting for the final results to come in.

Update on water staff gauges – Mr. Hoff was able to get two quotes for the water staff gauges.

Mr. Hoff motioned to order the gauges from Premier at a cost of \$753 for three gauges, with \$377 up front and balance upon completion.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

New Business

Mr. Hoff explained that he is working with the township to use the Lake Erie Commission (LEC) Coastal Resiliency Grant to hire an engineer. Mr. Shepherd explained the situation leading up to applying for the grant money. This is an engineering grant that will hopefully lead to a maintenance grant. Mr. Sattler explained that this is required to further apply for capital grants.

Mr. Shepherd motioned that Mr. Hoff will head the RBHFCD Board's efforts related to the Coastal Resiliency Grant with the township, and that it will be completed by the end of this fiscal year.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff supplied a draft copy of a request for qualifications. Mr. Shepherd asked Miss Fleitz

Mr. Shepherd motioned to send out a request for qualifications for an engineer to be hired for the Conservancy District.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz mentioned that the catwalk at the Cooley pump needs repair. She also said that the original pump at Cooley only runs 1 ½-2 hours. Mr. Hoff said he would call TAS to look at it.

Appropriations

Mr. Hoff motioned to accept the appropriations as submitted.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd opened the meeting for general discussion.

Mr. Pete Anstead questioned if there is a set marker for the toe of the USACE levee or if he needs a survey? Miss Fleitz said he could start by looking at his neighbors property. Mr. Anstead said that he does have a survey from the previous owner. Mr. Shepherd said he should be fine using that survey.

Mr. Hoff asked Amy Camp if she had any questions.

Mr. Hershman was asked if he had anything further. He did not.

Gus Mohler asked about the pricing of the gauges and the comparison between the lower cost gauges and the ones that are being purchased. Mr. Mohler also asked if the conservancy has a CERT team? Mr. Shepherd stated that we do not. Mr. Shepherd is CERT certified. Mr. Mohler asked about the trees that are in the ditch by his sister's house.

Bill Tank asked about the drone survey. Mr. Shepherd said that it covered the entire perimeter of the Conservancy District. Mr. Tank ask where the water staff gauges will be going. Mr. Hoff explained where the three gauges will be located. Mr. Tank expressed concern if the gauges will hold up to the weather and ice.

Jim Boothby stated that the water levels could also go the other way and get too low.

Mr. Parasiliti said that he likes that more people showed up for the meeting and that the community is getting involved.

Wanda Volpitta asked if there is any type of warranty on the gauges. Mr. Shepherd said that would be nice, but no there is not a warranty.

Some discussion went on about where and how the gauges would be installed.

Adjournment: There being no further business, Mr. Shepherd moved to adjourn the regular meeting and move to executive meeting. Miss Fleitz seconded the motion. There were no objections, the motion carried at 8:30 pm.

Executive session was held to discuss legal counsel matters. Executive session commenced at about 8:34 pm. Board closed Executive session at about 8:42 pm.

Mr. Shepherd called the regular meeting back to order at 8:44

Mr. Hoff motioned that the Reno Beach / Howard Farms Conservancy District will hire Mr. John Hoopingartner of McMahon DeGulis LLP to be the new legal counsel.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz asked the secretary if there is any other new business to discuss. The secretary responded that one of the directors need to make a motion for an amount to petition the court. Miss Fleitz suggested that we have someone look into reassessing the amount that our residents pay for the conservancy tax.

Miss Fleitz made a motion to petition the court for \$75,000 the same as last year.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff motioned to adjourn. Miss Fleitz seconded the motion. There were no objections, the motion carried at 8:53 pm.

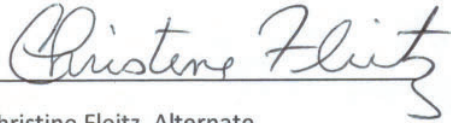
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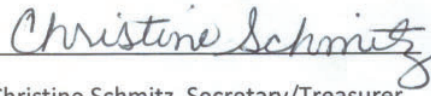
Elvis Shepherd, Chairman



Christine Fleitz, Alternate



Adam Hoff, Vice-Chairman



Christine Schmitz, Secretary/Treasurer