Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting May 8, 2023

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: James Boothby, Mark Sattler, Dana Bollin

Minutes

The minutes from the March 13, 2023 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the March 13, 2023 meeting. There were a few corrections. The corrected minutes were emailed to the board members and placed in their meeting packets.

Mr. Hoff motioned to approve the minutes with those corrections.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Treasurer Report

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Miss Fleitz motioned to approve the report as read.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Warrants

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Shepherd asked if we received the taxes and the amount received. Treasurer stated yes it was deposited in the amount of $38,228.89.

Miss Fleitz motioned to approve the warrants.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

Correspondence

Mr. Shepherd reported that Mr. Hoopingarner contacted him to let him know that he had a family emergency and that he would not be at the meeting.

Mr. Hoff mentioned that he contacted Donald W. Colby, the Deputy Court Administrator of Lucas County Court of Common Pleas. Mr. Hoff told Mr. Colby about the corrections to the newspaper and website ad. The corrections should be in the next ad.

Secretary Report

The secretary explained that she put the current 2023 expenditure sheet under the secretary report tab.

She also put in the breakdown of the taxes which were received.

Legal Counsel Report

Mr. Hoopingarner had a family emergency and was unable to attend.

JTWP Emergency Director Report

Mr. Parasiliti was not present at the meeting to give his report.

Committee Reports / Old Business

Resiliency Grant – Mr. Hoff updated that he is working with trustee, Mr. Sattler, and that he is keeping track of his time spent. Mr. Hoff stated that CEC had started their field investigations last week.

Mr. Shepherd reported that the water staff gauges have been installed and he thanked the Gradel Co, Gladieux Lumber, and Chief Tony Parasiliti for their help and donations.

Mr. Hoff received statements of qualifications from four engineering firms, Bergmann Associates, Civil & Environmental Consultants Inc, Environmental Design Group, and Stantec. The conservancy is required to have an engineer available on an as needed basis. Mr. Hoff asked if the other board members had a chance to rate the engineering firms so a firm can be chosen. They had not rated them yet. Mr. Shepherd would like to reach out to the Gradel Company and get some information from them before choosing an engineering firm to hire. Mr. Hoff said he would contact Gradel Company with questions to see if they are qualified and/or interested in the position. The decision is tabled until the July meeting.

New Business

Pump station hydrants - Mr. Shepherd talked about doing an inspection with Chief Parasiliti and seeing the Cooley pump station had a crack. It has since been fixed and tested. Chief Parasiliti told Mr. Shepherd that a dry hydrant would not be needed at Ward's canal, the hose could be dropped into the ditch.

Pump station monitor control system – Mr. Hoff went over the information from TAS, Inc along with the quotes for material and installation.

Mr. Hoff made a motion to request at a cost not exceeding $4,250.00 to install monitor control lights at the Cooley and Toulon stations, and security lights at all three stations.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, no Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff stated we received information from the pump station inspections by the Army Corp of Engineers and would like to forward the information to TAS, Inc to get their feedback and receive quotes to correct the items.

Mr. Hoff spoke about Fallout Hosting having sold the company and that Mr. Hoff reached out to Neon goldfish to maintain the conservancy website and email addresses. Neon Goldfish gave a quote of $50 per month for hosting, with assistance charged by the hour. Additional one-time costs for transferring services for a total of about $900 for the first year. Mr. Shepherd asked if Neon Goldfish could allow the District to be part of the Township plan to save costs. Mr. Hoff indicated that he would contact Neon Goldfish regarding the proposal and option to share with the Township.

408 communication and education – Mr. Shepherd asked the board what they need to do moving forward to maintain the active status of the dike. Mr. Shepherd said that the Army Corp of Engineers did a non-encroachment survey. They walked the dike and took pictures of everything on the dike, such as decks and other structures. We cannot have any residents building any new structures or landscaping on the dike. Ms. Fleitz and Mr. Shepherd suggested a mailing to the owners of property on the dike. The owners must have a site plan and an approved 408 permit form from the Army Corp of Engineers. If any resident is seen building on the dike, they will be reported and red flagged. We cannot lose our active status because of illegal structures on the dike. Mr. Shepherd will prepare the letter for mailing.

Mr. Shepherd opened the meeting for general discussion.

Miss Fleitz asked if spraying had started for weeds on the dike. Mr. Shepherd answered that 400 gallons have been sprayed and that he would like to have a look and see where the spraying has been done.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the regular meeting and move to the executive meeting. Mr. Shepherd seconded the motion. There were no objections, the motion carried at 8:05 pm.

Executive session was held. Executive session commenced at about 8:06 pm. The Board closed the executive session at about 8:30 pm.

Mr. Shepherd called the regular meeting back to order and with no further business Mr. Hoff motioned to adjourn. Miss Fleitz seconded the motion. There were no objections, the motion carried at 8:35 pm.

Warrants

Date	Check #	Description	Amount
5/8/23	6384	1A4B- Spectrum, internet and phone	99.98
5/8/23	6385	1A4A- Toledo Edison, Cooley Rd	792.81
5/8/23	6386	1A4A- Toledo Edison, Dyke Rd	67.33
5/8/23	6387	1A4A- Toledo Edison, Toulon Rd	237.41
5/8/23	6388	1A2- Christine Schmitz, wages	442.75
5/8/23	6389	1A3A- Ohio Public Employee Retirement System	120.00
5/8/23	6390	1A1- Christine Fleitz, directors fee	83.33
5/8/23	6391	1A1- Adam Hoff, directors fee	83.33
5/8/23	6392	1A1- Elvis Shepherd, directors fee	83.33
5/8/23	6393	1A11- Croghan Colonial Bank	103.92
5/8/23	6394	1A8F- Ohio Dept. of Job and Family Services	189.08
5/8/23	6395	1A5C- TAS, Inc.	1,173.50
6/12/23	6396	1A4B- Spectrum, internet and phone	99.98
6/12/23	6397	1A4A- Toledo Edison, Cooley Rd	797.19
6/12/23	6398	1A4A- Toledo Edison, Dyke Rd	66.08
6/12/23	6399	1A4A- Toledo Edison, Toulon Rd	457.24
6/12/23	6400	1A2- Christine Schmitz, wages	442.75
6/12/23	6401	1A3A- Ohio Public Employee Retirement System	120.00
6/12/23	6402	1A11- Croghan Colonial Bank	21.54
6/12/23	6403	1A8F- Ohio Dept. of Job and Family Services	50.58
		Total	5,532.13

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Elvis Shepherd, Chairman

Holly Szuch, Alternate

Adam Hoff, Vice-Chairman

Christine Schmitz, Secretary/Treasurer