

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting September 13, 2021

At 7:00, Miss Fleitz called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: Sandra Lytten, James Boothby, Tony Parasiliti, Dave Bench, Paul Ackerman

The minutes from the July 12, 2021 meeting were e-mailed to each director for review.

Miss Fleitz asked if there were any corrections or additions to the minutes from the July 12, 2021 meeting.

No corrections or changes needed.

Mr. Hoff motioned to approve the minutes.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz asked for the reading of the treasurer report. Report was read.

Miss Fleitz asked if there were any corrections or additions to the treasurer report. There were none.

Mr. Hoff motioned to accept the treasurer report as read.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Ms. Fleitz welcomed Paul Ackerman to the meeting and asked him if he would like to speak about the spraying of the dike. Mr . Ackerman stated that the spraying is 65% finished at this time and will be at 90% finished by the September 21st deadline. The spraying should be completed by September 23rd with just some clean up to be done.

Mr. Ackerman was asked to do extra spraying at a cost not to exceed \$4,000.00.

Miss Fleitz motioned to approve the addition cost.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz asked if there are any committee reports.

Mr. Shepherd reported that Doug Burkhardt will be able to do the mowing of the land side of the dike from the East Ave pump to 1/4 mile east, for the cost on \$1,500.00. That price would cover all of the costs.

Mr. Hoff motioned to accept the cost of the \$1,500.00 and have Doug Burkhardt mow the dike.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked about a Conservancy property discussion, possible acquisition, Ms Fleitz replied asking if the board is interested in purchasing certain ditches and banks from John Gradel, no lease, no easements, not sure about price at this time. ~~The~~ conversation was put on hold as Mr Hoff stated and should be discussed ~~at an executive~~ within Executive Session if discussed at a board meeting.

Mr. Hoff gave a handout from TAS. Mr. Hoff said he talked to Tom Susor and the East pump is not up to code. It was suggested to remove the AC unit at the Toulon pump and install an exhaust fan, also to have floats and timers at the pumps. Mr. Shepherd would like information on any projected long-term savings by having the soft starts added to the pumps. This discussion was tabled until the November meeting for more information. Mr. Bench suggested talking to Kevin Chapman, the township maintenance person, about the township pumps and how they are set up. Mr. Parasiliti asked if there is an emergency power receptacle on the pumps to except a generator. Miss Fleitz answered that the use of tractors and pulley-Crisafulli Pump systems would have to be used. Mr. Hoff replied that the pumping stations do not currently have connections for portable generators.

Mr. Hoff discussed the new website, he gave a handout and said a sample of the webpage will be available at the November meeting, and if approved it will be made public. Miss Fleitz and Mr. Shepherd pointed out several corrections that should be made prior to the release of the webpage. Mr. Shepherd said he would like the website up and running before the November meeting.

The work session with the attorney was discussed and went well, with a plan of operation, easement, purchase of property, etc. Mr. Hoff stated that he would like to have the attorney present at all of our meetings, either in person or by zoom.

Mr. Shepherd made a motion that the Conservancy District file necessary forms to be re-instated with the Secretary of State of Ohio for the cost of \$25.00.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd started a discussion about having staff gauges and how they are used. He would like to have at least three areas with the gauges so they can be monitored. Mr. Parasiliti again brought up that if the conservancy district uses tractors and pulley-pump systems to run the pumps under an emergency, that a plan has to be in place as to who will monitor, maintain, supply and cover the cost of the tractor systems.

Mr. Shepherd suggested that our documents be stored at the Jerusalem Township Hall. Miss Fleitz would like the office to stay at the home of the secretary/treasurer. It has been decided to table the discussion until the November meeting.

Miss Fleitz asked if there are any Correspondence.

There are two Star Ohio monthly summary reports and two emails from Ohio Bureau of Workers' Compensation about webinars.

Mr. Shepherd would like to set up an educational meeting with the Army Corp of Engineers and is hoping to have this arranged by the end of the year.

Miss Fleitz gave an update about the permit application for the 55 feet of dike work near 12139 Corduroy Rd. She is waiting to hear back from the Army Corp of Engineers.

2

Miss Fleitz asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Shepherd motioned to pay the bills.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

Old business:

The secretary mentioned that funds will need to be added to category 1A4A to pay future electric bills.

Miss Fleitz motioned to move \$5,000.00 from 1A9 legal counsel to 1A4A to cover the costs of electric for the remainder of the year.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

New business:

Mr. Shepherd would like to prepare an [Emergency Action Plan, or EAP, ~~standard procedure manual~~](#) for the Conservancy District. [A draft was provided and initially reviewed by the Board.](#)

Miss Fleitz opened the meeting for general discussion.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the meeting. Mr. Shepherd seconded the motion. There were no objections, the motion carried at 8:37 pm.