

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting November 8, 2021

At 7:01, Miss Fleitz called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: Sandra Lytten, James Boothby, Mark Sattler, Tom Susor, Paul Ackerman

The minutes from the September 13, 2021 meeting were e-mailed to each director for review.

Miss Fleitz asked if there were any corrections or additions to the minutes from the September 13, 2021 meeting.

Corrections and changes were made by Mr. Hoff and Mr. Shepherd.

Mr. Hoff motioned to approve the minutes with the corrections.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz asked for the reading of the treasurer report. Report was read.

Miss Fleitz asked if there were any corrections or additions to the treasurer report. There were none.

Mr. Shepherd motioned to accept the treasurer report as read.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Ms. Fleitz welcomed Paul Ackerman to the meeting. Mr. Ackerman submitted his proposal for 2022 dike maintenance. Most tree removal has been completed, except for the dogwood trees, which were approved by the Army Corp of Engineers to keep. The proposal is for mowing and spraying to maintain the dike free of vegetation. Mr. Ackerman will start work again in April if proposal is accepted.

Mr. Hoff welcomed Tom Susor, from TAS to the meeting. Mr. Susor stated the East Road site does not have circuit breaker protection for the pumps. He suggests that we have them installed. Mr. Susor suggested that floats or a radar system be installed at the Cooley site. The Toulon site has an air conditioning unit that is not working. Mr. Susor suggested to go to a vent and exhaust system to blow air through it. Soft starters were also discussed.

Mr. Hoff made a motion for TAS to move forward with the East pumping station electrical repair of the breakers, not to exceed \$4,000.00.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff made a motion for TAS to proceed with repair to the Toulon pump to include the float system, along with the vent and exhaust system, not to exceed \$2,750.00

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz asked if there were any bills to be paid.

Yes, there are bills that require payment.

Miss Fleitz motioned to pay the bills.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

Miss Fleitz asked if there are any Correspondence.

Mr. Hoff did not have any correspondence at the time.

Mr. Shepherd stated he walked with the Army Corp of Engineers. A survey was conducted, but he did not have the information at this time. The results of the survey should be available in the spring.

Miss Fleitz reported that we received our permit to do the dike work near Corduroy.

We received a change in value for some of our property tax bills. We also received our State of Ohio certificate that we are reinstated.

Howard Hershman, the attorney was asked if he had any comments or anything to add at this time. He did not have anything to add and said that everything sounded fine so far.

Miss Fleitz asked if there are any committee reports.

Mr. Hoff asked if Mr. Shepherd wanted to discuss record retention. Mr. Shepherd asked to table the discussion.

Miss Fleitz asked Mr. Shepherd how the emergency action plan was coming along. Mr. Shepherd is waiting for some feed back from the directors and from the Army Corp of Engineers before finalizing the plan. As of right now, we have a verbal agreement from Gradel Company that they will come assist the Conservancy District in the case of an emergency. Mr. Shepherd stated the Army Corp of Engineers prefer something in writing. Mr. Shepherd will draft a memo of understanding, or agreement, for Mr. Gradel to sign.

Mr. Hoff gave an update of the website. Mr. Hoff registered the domain name (RBHFCD.org). He gave a short demonstration of what the website will look like. There are several documents that need to be scanned in. The township link is at the bottom of the page. We should review and email Mr. Hoff with any changes that need to be made.

New business:

Mr. Hoff and Mr. Shepherd stated that thanks to Miss Fleitz and everyone involved, after 12+ years of the dike being in an inactive status, it is now in an active status.

Miss Fleitz motioned that Mr. Shepherd will be the official contact person for the purpose of the Army Corp of Engineers and that Miss Fleitz be the alternate contact.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd shared with everyone that the Army Corp of Engineers will be conducting an educational program around March 2022.

Mr. Hoff discussed the active status for the levee and to make a comprehensive plan by flying a drone to check dike elevations. Mr. Hoff would like to budget this for next year. It was not voted on at this time, but Mr. Hoff would like this to possibly be done in the spring of 2022.

Mr. Hoff asked Mr. Herschman about the annual report and how it is submitted. The secretary stated that she sends the paperwork to the attorney's office in January for them to do the actual report.

Miss Fleitz asked for any changes needed for the temporary appropriations. Mr. Shepherd asked if we budget for capital improvements. Miss Fleitz answered that is not something that we specifically budget for but we do have the Star Ohio account available for that purpose. Mr. Hoff stated that we do not need to do a temporary appropriation at this time and that we will discuss the annual maintenance assessment for 2022 at the January meeting.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the meeting. Mr. Shepherd seconded the motion. There were no objections, the motion carried at 8:50 pm.

Warrants

| Date    | Check # | Description                                  | Amount   |
|---------|---------|--|----------|
| 11/8/21 | 6185    | 1A4B- Spectrum, internet and phone           | 82.98    |
| 11/8/21 | 6186    | 1A4A- Toledo Edison, Cooley Rd               | 1,007.74 |
| 11/8/21 | 6187    | 1A4A- Toledo Edison, Dyke Rd                 | 77.32    |
| 11/8/21 | 6188    | 1A4A- Toledo Edison, Toulon Rd               | 272.37   |
| 11/8/21 | 6189    | 1A2- Christine Schmitz, wages                | 442.75   |
| 11/8/21 | 6190    | 1A3A- Ohio Public Employee Retirement System | 120.00   |
| 11/8/21 | 6191    | 1A1- Christine Fleitz, directors fee         | 83.33    |
| 11/8/21 | 6192    | 1A1- Adam Hoff, directors fee                | 83.33    |
| 11/8/21 | 6193    | 1A1- Elvis Shepherd, directors fee           | 83.33    |
| 11/8/21 | 6194    | 1A9- Shindler Neff LLP                       | 157.50   |
| 11/8/21 | 6195    | 1A3B- United States Treasury                 | 45.13    |

Total \$2,455.78

November 8, 2021

**To Reno Beach/Howard Farms Conservancy District Board of Directors:**

I am submitting my proposal to adhere to the maintenance report as outlined by the DEPARTMENT OF THE ARMY CORPS OF ENGINEERS, BUFFALO DISTRICT 1776 NIAGARA STREET BUFFALO, NEW YORK 14207-3111 November 1, 2021 Operations and Technical Support Section SUBJECT: FY21 Joint Routine Inspection of Completed Works, Flood Risk Management Project, Reno Beach-Howard Farms, Lucas County, Ohio (09/22/21)

My proposal covers the following three areas of maintenance for the year 2022 and for the approximately three miles from Cooley Canal to Ward's Canal:

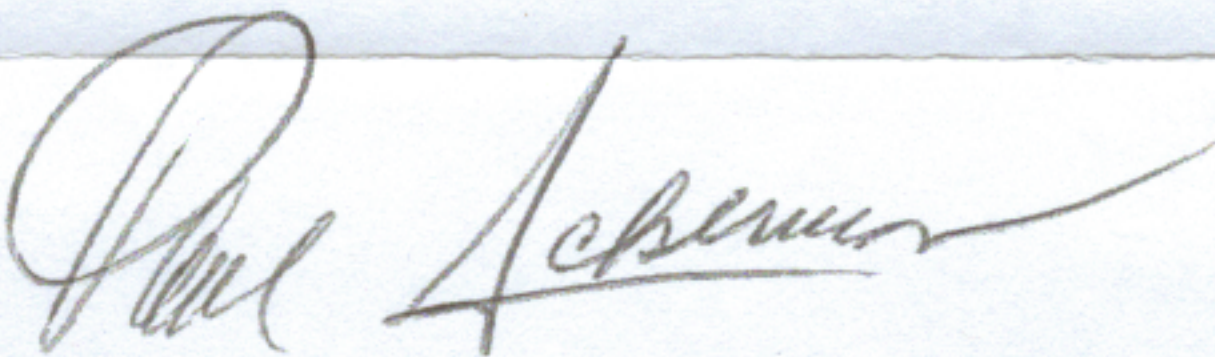
- Mowing (except for steep embankments on the "land side"). Lots owed by the conservancy and the entire crest of the dike are included.
- Line Trimming where necessary to keep vegetation from becoming unsightly.
- All spraying associated with vegetation control and the removal of affected vegetation if necessary.
- The lake side of the dike will be kept completely free from any vegetation, including vines, weeds and brush.
- The land side of the dike will be kept free from all woody vegetation except for Gray Dogwood (*Cornus racemosa*) which grows at the very bottom of the "toe" and helps to stabilize the soil, hides the unattractive portions of the dike, and provides some cover for migrating birds.

I am fully licensed by the Ohio Department of Agriculture as a commercial applicator and am qualified to apply the necessary pesticides. Also, I am fully insured in case of any liability issues.

Tree removal is additional and will be quoted on an "as is" basis.

**\$19,000**

Thank you,



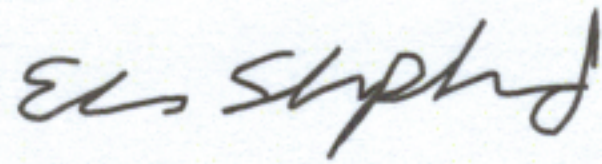
Paul Ackerman

Ackerman Properties East, LLC  
1501 S. Stadium Rd.  
Oregon, OH 43616

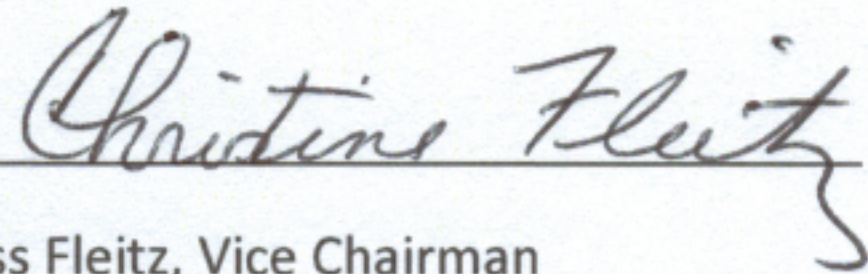
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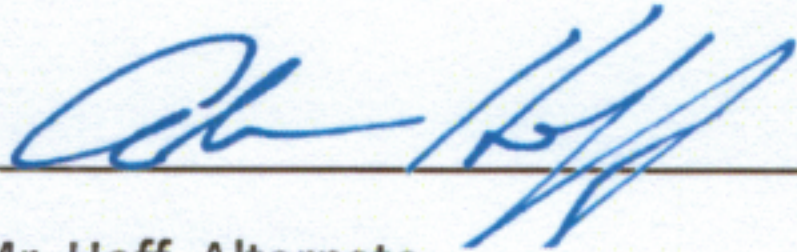
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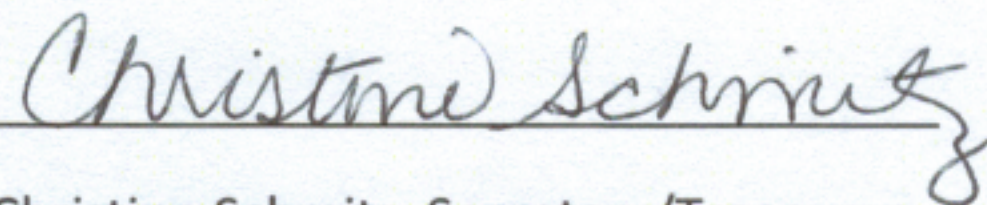
Mr. Shepherd, Chairman



Miss Fleitz, Vice Chairman



Mr. Hoff, Alternate



Christine Schmitz, Secretary/Treasurer