Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting November 13, 2023

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Holly Szuch, Adam Hoff, Elvis Shepherd

Also present: James Boothby

Video: Tom Susor, John Hoopingarner

Minutes

The minutes from the September 11, 2023 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the September 11, 2023 meeting. There were a few corrections. The corrected minutes were emailed to the board members and placed in their meeting packets.

Mr. Hoff motioned to approve the minutes with those corrections.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Treasurer Report

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Szuch motioned to approve the report as read.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

The treasurer mentioned that funds need to be transferred between categories to cover outstanding liabilities.

Mr. Hoff motioned to transfer $22,500.00 from category 1A5C Emergency to 1A5F Pump Maintenance and $18,600.00 from category 1A5C Emergency to 1A5G Ditch Maintenance.

Mr. Shepherd seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Warrants

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants with corrections to the cash account and banking balance.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

List of warrants to follow.

Correspondence

Mrs. Szuch informed the directors that Cooley pump 1 shakes. The trash pump was pumped out, but she cannot get to the pump. It looks like some plastic from a nearby construction site blew into the ditch and sucked into the pump and around the propellor. Mr. Shepherd suggested calling Aaron Gray from Ground Works Excavating to have him look at the pump. Adam also said to turn pump 1 off until it can be looked at.

Mr. Shepherd asked Mrs. Szuch if she talked to Mr. Bomyea about getting the directors a quote for the 2024 season of mowing and spraying.

Mr. Hoff said that TAS has not performed the second inspection of the pumps for 2023.

Mr. Hoff motioned to authorize TAS to perform the semi-annual inspections of the three pumps at $3,000.00 per year for years 2024 and 2025.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Secretary Report

The secretary explained that she put the current 2023 expenditure sheet under the secretary report tab.

The secretary also put a preliminary appropriations sheet in the director's packets so any changes to the categories listed could be discussed. Some categories will be added and possibly changed. The directors will give suggestions to the secretary before the January meeting.

Legal Counsel Report

Mr. Hoopingarner stated that he met with Judge Mandros on September 12, 2023, and filed all the documents for the annual report. Mr. Hoopingarner also met with the auditor's office and filed the documents for our maintenance report. Mr. Hoopingarner has reviewed the drafts of the official plan and thinks that good progress has been made. The official plan does not meet the standard of 6101 yet but is very close. Mr. Shepherd asked Mr. Hoopingarner if the expectation is to have the official draft ready for the January meeting. Mr. Hoopingarner answered yes to having it ready for the January meeting. Mr. Shepherd asked Mr. Hoopingarner if he could look at the draft and let him know what is missing for the plan to meet the standard for 6101 and Mr. Hoopingarner said that he will compare it against the 6101 and let Mr. Shepherd know. Mr. Shepherd would like to let everyone know that Mr. Hoopingarner was extremely helpful with creating the official plan for the Conservancy District. Mr. Shepherd also stated that the work session was very valuable and thanked Mr. Hoopingarner for his help during that as well.

JTWP Emergency Director Report

Mr. Parasiliti was not present at the meeting to give his report. Mr. Shepherd reported that there were no concerns at this time.

Dike Maintenance Report

Mrs. Szuch and Mr. Bomyea did some more spraying around the canal and the 2 residences. Army Corp has requested removal of dead ash trees along Wards Canal levee. Mr. Hoff said that we should get quotes to cut down the dead ash tree along the ditch in Howard Farms this coming winter. Mrs. Szuch agreed and will get quotes for the tree removal. All work by Mr. Bomyea needs to be completed prior to USACE inspection on September 26.

Mr. Hoff said he will follow up with David Bench, trustee, about the culvert cleaning.

Committee Reports / Old Business

USACE 9/26/23 site visit – we do not have that report yet.

USACE 11/08/23 Ward's canal site visit – Jason Dokter and others came out to Ward's canal, Mr. Shepherd asked if they could go back and research their records to see what changes were made in the past. The Army Corp of Engineers gave a couple of options to fix the canal situation, such as sheeting piling. Mr. Shepherd stated that the Conservancy District has no jurisdiction in the canals, we can only help if possible. Mrs. Szuch thinks that it should be mentioned to the state to see if there is anything they can do to help. Mr. Shepherd said that a report should be coming from the site visit, but it will most likely be after the first of the year. Mr. Hoff said that he met with Gradel Company and talked about sheet piling in the area. Larry Fields from Gradel Company is working on a quote.

Cooley Pump Station – Mrs. Szuch brought up the Cooley pump A situation with it shaking. She cleared the plastic and other debris. She will call Aaron from Ground Works Excavating and have him look at the pump. She said that pump B is working great. Mrs. Szuch gave an overview of the work that had been performed by Ground Works Excavating.

Resiliency Grant – Mr. Hoff stated that CEC completed their modeling. A public meeting will be held on December 13, 2023, at 7:00pm to share their findings.

Official Plan - discussion occurred with legal counsel report. Mr. Hoff stated that we need to keep moving forward and get this plan in place. Mr. Shepherd mentioned that the board of appraisers needs to be in place. Mrs. Szuch asked if the directors could get something like a job description that they could use when talking with people about being on the board of appraisers. Appraisers need to live in the state of Ohio but not in the township. Mr. Shepherd mentioned that three appraisers are needed. Mr. Hoff said that we should have more than 3 so we have a possible back-up.

Website updates / revisions - Mr. Hoff stated he is waiting for feedback from the other directors on the website so he can let NeonGoldfish know of any changes. Mr. Shepherd said he looked at it but needed more time.

New Business

State Capital Budget Requests - Mr. Hoff stated that Mr. Hoopingarner attended a conference and that the state of Ohio has capital funds available. Mr. Hoff would like to reach out to Josh Williams about the replacement of the Dike pump station. There is a bond issue that helps with flood control. The initial request deadline is December 18, 2023. Mr. Hoff mentioned that we need sufficient back-up for the Cooley pump station in case of any issues or emergency.

Mr. Shepherd opened the meeting for general discussion.

There were no questions.

Mr. Shepherd asked Mr. Boothby to help with finding people to be on the board of appraisers. Mrs. Szuch asked if Mr. Boothby has any suggestions for the upcoming year.

Adjournment: There being no further business, Mrs. Szuch moved to adjourn the regular meeting. Mr. Shepherd seconded the motion. There were no objections, the motion carried at 8:15 pm.

Warrants

Date	Check #	Description	Amount
11/13/23	6454	1A4B- Spectrum, internet and phone	109.98
11/13/23	6455	1A4A- Toledo Edison, Toulon Rd	456.57
11/13/23	6456	1A4A- Toledo Edison, Cooley Rd	748.52
11/13/23	6457	1A4A- Toledo Edison, Dyke Rd	74.60
11/13/23	6458	1A2- Christine Schmitz, wages	442.75
11/13/23	6459	1A3A- Ohio Public Employee Retirement System	120.00
11/13/23	6460	1A1- Holly Szuch, directors fee	83.33
11/13/23	6461	1A1- Adam Hoff, directors fee	83.33
11/13/23	6462	1A1- Elvis Shepherd, directors fee	83.33
12/11/23	6463	1A4B- Spectrum, internet and phone	109.98
12/11/23	6464	1A4A- Toledo Edison, Cooley Rd	882.20
12/11/23	6465	1A4A- Toledo Edison, Dyke Rd	75.89
12/11/23	6466	1A4A- Toledo Edison, Toulon Rd	78.30
12/11/23	6467	1A2- Christine Schmitz, wages	442.75
12/11/23	6468	1A3A- Ohio Public Employee Retirement System	120.00
12/11/23	6469	1A8F- Ohio Bureau of Workers' Compensation	128.30
12/11/23	6470	1A5F- TAS, Inc	20,980.00
12/11/23	6471	1A5F- TAS, Inc	952.00
		Total	25,971.83

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Elvis Shepherd, Chairman

Holly Szuch, Alternate

Adam Hoff, Vice-Chairman

Christine Schmitz, Secretary/Treasurer