

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting January 8, 2024

At 7:00, Mr. Hoff called the meeting to order.

Members present: Holly Szuch, Adam Hoff

Also present: James Boothby

Video: Elvis Shepherd, John Hoopingarner

Election of officers

Mr. Hoff motioned to nominate Mr. Shepherd as chairman, Mrs. Szuch as vice-chairman and Mr. Hoff as alternate.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Motion and Resolution

Mr. Hoff motioned to levy the annual maintenance assessment for the year 2024, for the total sum of \$75,000.00.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Minutes

The minutes from the November 13, 2023 meeting were e-mailed to each director for review.

Mr. Hoff asked if there were any corrections or additions to the minutes from the November 13, 2023 meeting. There were no corrections or additions needed.

Mrs. Szuch motioned to approve the minutes as submitted.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Treasurer Report

Mr. Hoff asked for the reading of the treasurer's report. Report was read.

Mr. Szuch motioned to approve the report as read.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

The treasurer mentioned that she wanted to add additional subcategories to the permanent appropriations for 2024. Category 1A1 Director Fees will now have subcategories of 1A1A Director Fee and 1A1B Appraisers. Category 1A4 Utilities will also have subcategory 1A4C Website. Category 1A9 will have subcategories 1A9A General Legal Counsel and 1A9B Official Planning Legal Counsel.

Mr. Hoff motioned to accept the changes to the permanent appropriations for 2024.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Warrants

Mr. Hoff asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

List of warrants to follow.

Mr. Hoff mentioned that funds need to be transferred between categories to cover outstanding liabilities.

Mrs. Szuch motioned to transfer \$500.00 from category 1A12A Dike Maintenance to 1A11Supplies for the 2023 expenditure sheet.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Correspondence

Mr. Shepherd asked Mrs. Szuch if she spoke to Mr. Bomyea about getting the directors a quote for the 2024 season of mowing and spraying. Mrs. Szuch said she will reach out to Roy Bomyea again to request that quote. Mr. Shepherd mentioned it would be a good idea to have a backup, or another quote for service. Mrs. Szuch said that she will reach out for other quotes.

Secretary Report

The secretary explained that she put the final 2023 expenditure sheet and the new 2024 expenditure sheet under the secretary report tab.

Mr. Hoff asked about correcting the 2023 expenditure sheet so the 1A11 supply category did not show a negative amount.

Mr. Hoff motioned to move \$500.00 from 1A12A to 1A11 to cover the negative amount in the supply category.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, absent Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

The secretary will email the corrected 2024 expenditure sheet to directors.

Legal Counsel Report

Mr. Hoopingarner stated that his focus has been on the official plan and will speak about that when the directors get to that part of the agenda.

Mr. Hoff asked Mr. Hoopingarner if he received the email that was copied from the Lucas County Engineers office about a memorandum agreement to work on additional items such as culvert clearing. Mr. Hoopingarner did receive the email.

Official Plan - Mr. Hoff asked if everyone had a chance to review the official plan and asked if anyone has questions or concerns. Mr. Hoopingarner stated that we need to keep moving forward and get this plan in place. Mr. Shepherd mentioned that the board of appraisers needs to be in place. Mrs. Szuch asked if the directors could get something like a job description that they could use when talking with people about being on the board of appraisers. Appraisers need to live in the state of Ohio but not in the township. Mr. Shepherd mentioned that three appraisers are needed. Mr. Hoff said that we should have more than 3 so we have a possible back-up.

Mr. Hoopingarner is concerned that the court may question why it took so long to file an official plan. Mr. Hoff asked Mr. Hoopingarner what the next steps should be. Mr. Hoopingarner said he will put together a list and send it to the directors. Mr. Hoff is waiting for the finalized levee report but will have a final copy of the official report for the March 11, 2024 meeting.

Mr. Hoff asked Mr. Hoopingarner that the board of appraisers does not need to be in place prior to accepting the official plan. Mr. Hoopingarner agrees it does not have to be in place prior.

Mr. Hoff stated he would like to have a timeline to appoint the board of appraisers by the May meeting.

JTWP Emergency Director Report

Mr. Parasiliti was not present at the meeting to give his report.

Dike Maintenance Report

Mrs. Szuch reported that both pumps at the Cooley station are running at the same time. Mrs. Szuch said she would look at it again. Mr. Hoff said he will contact TAS if there is still an issue because both pumps should not be running at the same time.

Mr. Hoff said that Jason Doktor is no longer with the Army Corp of Engineers and asked if the other directors have heard of any updates from the Corp of Engineers, but no one has heard from them. Mr. Shepherd said he would reach out and contact them.

Committee Reports / Old Business

USACE 9/26/23 site visit – we do not have that report yet.

USACE 11/08/23 Ward's canal site visit – Jason Dokter and others came out to Ward's canal, Mr. Shepherd asked if they could go back and research their records to see what changes were made in the past. The Army Corp of Engineers gave a couple of options to fix the canal situation, such as sheeting piling. Mr. Shepherd stated that the Conservancy District has no jurisdiction in the canals, we can only help if possible. Mrs. Szuch thinks that it should be mentioned to the state to see if there is anything they can do to help. Mr. Shepherd said that a report should be coming from the site visit, but it will most likely be after the first of the year. Mr. Hoff said that he met with Gradel Company and talked about sheet piling in the area. Larry Fields from Gradel Company is working on a quote.

Resiliency Grant – Mr. Hoff stated that CEC completed their modeling. Mr. Hoff is hoping to hear from them this week.

Website updates / revisions - Mr. Hoff stated he is waiting for feedback from the other directors on the website so he can let NeonGoldfish know of any changes. Mr. Shepherd and Mrs. Szuch said they did not have a chance to look it.

State Capital Budget Requests - Mr. Hoff stated that he sent the board the presentation information. A request sent to Josh Williams and other local representatives. Mrs. Szuch said she will reach out to the finance and budget committee.

New Business

Mr. Hoff said he followed up with David Bench, trustee, about the culvert cleaning. Mr. Bench suggested reaching out to George Gradel Co. Mr. Hoff also reached out to the county engineers' office, which opened other discussions. Mr. Hoff is going to gather information and bring his findings back to the board in March.

Mr. Hoff opened the meeting for general discussion.

Mr. Boothby suggested working with trustee David Bench and the county to clear the culverts.

There were no questions.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the regular meeting. Mrs. Szuch seconded the motion. There were no objections, the motion carried at 8:12 pm.

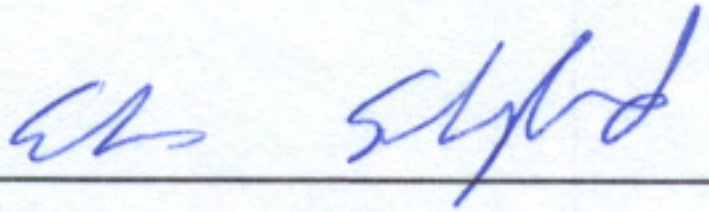
Warrants

Date	Check #	Description	Amount
1/8/24	6472	1A4B- Spectrum, internet and phone	109.98
1/8/24	6473	1A4A- Toledo Edison, Cooley Rd	777.90
1/8/24	6474	1A4A- Toledo Edison, Dyke Rd	232.62
1/8/24	6475	1A4A- Toledo Edison, Toulon Rd	242.44
1/8/24	6476	1A2- Christine Schmitz, wages	442.75
1/8/24	6477	1A3A- Ohio Public Employee Retirement System	120.00
1/8/24	6478	1A1- Holly Szuch, directors fee	83.33
1/8/24	6479	1A1- Adam Hoff, directors fee	83.33
1/8/24	6480	1A1- Elvis Shepherd, directors fee	83.33
1/8/24	6481	1A3B – United States Treasury, 941 Q4	43.50
1/8/24	6482	1A8C – Treasurer of Lucas County, assessment tax	143.75
1/8/24	6483	1A8F – Neon Goldfish, website hosting	150.00
2/12/24	6484	1A4B- Spectrum, internet and phone	109.98
2/12/24	6485	1A4A- Toledo Edison, Cooley Rd	777.90
2/12/24	6486	1A4A- Toledo Edison, Dyke Rd	232.62
2/12/24	6487	1A4A- Toledo Edison, Toulon Rd	242.44
2/12/24	6488	1A2- Christine Schmitz, wages	442.75
2/12/24	6489	1A3A- Ohio Public Employee Retirement System	120.00
2/12/24	6490	1A8F- SLR Accounting	170.00
2/12/24	6491	1A10- Kenneth Wolf	170.24
2/12/24	6492	1A8A- Suburban/Metro Press, media	49.88
2/12/24	6493	1A10- Civil & Environmental Consultants, Inc	370.80
2/12/24	6494	1A8F – Department of Job & Family Services	143.75
		Total	6,220.19

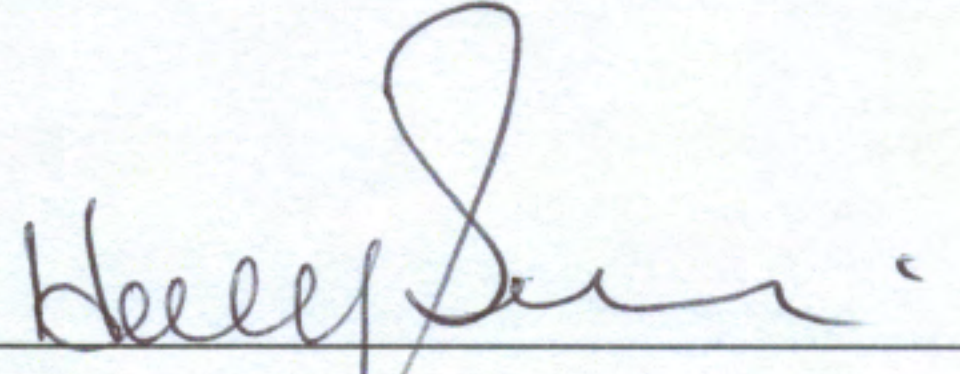
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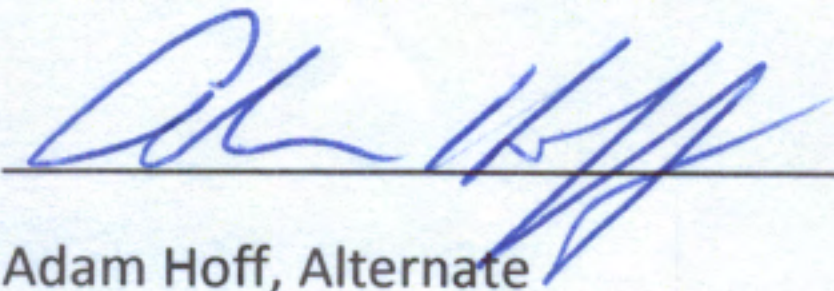
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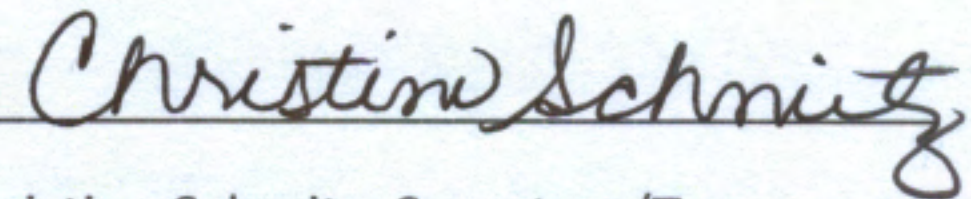
Elvis Shepherd, Chairman



Holly Szuch, Vice-Chairman



Adam Hoff, Alternate



Christine Schmitz, Secretary/Treasurer