

**IN THE COMMON PLEAS COURT OF LUCAS COUNTY, OHIO**

**In the Matter of:**

**RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT**

**Petitioner.**

) Case No. CI-169195  
 )  
 ) JUDGE DEAN MANDROS  
 )  
 ) **ANNUAL REPORT OF DIRECTORS**  
 ) **FOR THE YEAR 2022**  
 )  
 ) MCMAHON DEGULIS LLP  
 ) John M. Hoopingarner (0010548)  
 ) 1335 Dublin Road, Suite 216A  
 ) Columbus, OH 43215  
 ) Telephone: (614) 678-5375  
 ) Facsimile: (216) 621-0577  
 ) [jhoopingarner@mdllp.net](mailto:jhoopingarner@mdllp.net)  
 )  
 ) *Attorney for the Reno Beach/Howard Farms*  
 ) *Conservancy District*

Petitioner, Reno Beach/Howard Farms Conservancy District, pursuant to R.C. 6106.66, hereby submits the Annual Report of Directors for the year 2022.

The Reno Beach/Howard Farms Conservancy District encompasses approximately 2,100 acres of land located on the south shore of Lake Erie, approximately fifteen miles east of Toledo, Ohio. The boundaries of the District extend between the mouth of Cooley Creek on the west and Wards canal on the east with a lake frontage of approximately 15,400 feet. Much of the area was originally subject to overflow but the original developers/owners rendered it buildable by

constructing protective works along the boundary streams and the lakefront and providing for internal drainage via ditches and pumping facilities. As a result, a large number of residences have, over the years, been constructed within and upon the boundaries of the District and its protective works.

The original flood control works were constructed by local interest beginning in 1902 and extending to 1943. Governmental assistance was provided in 1973 when the Corps of Engineers launched a large-scale effort to provide protection against flooding along the shore of Lake Erie. This program, which was termed "Operation Foresight," was initiated by the Corps of Engineers at an approximate cost of \$3.5 million dollars in the separate Conservancy District No. 1 and the Howard Farms Conservancy District. These temporary improvements were funded solely with federal dollars. For several years, those Conservancy Districts separately funded the ongoing maintenance which the temporary dikes required within their boundaries. In spite of their efforts, the high and often windswept waters of Lake Erie nonetheless remained a constant threat.

A permanent dike was completed during the calendar year 1993. Although designed to be permanent, the dike requires continued inspection and maintenance. Pursuant to Order of this Court, the two Conservancy Districts were united in 1993. Thereafter, the constituent Conservancy District exercises sole responsibility for the inspection and maintenance of the dike and other flood control devices.

Pursuant to notice duly made in the Suburban Press, the Board of Directors held six (6) regular meetings for the District during the year 2022. The meetings of January 10, 2022; March

14, 2022; May 9, 2023; July 11, 2022; September 12, 2022; and November 14, 2022 were held at Jerusalem Township Hall.<sup>1</sup>

The Reno Beach/Howard Farms Conservancy District maintains one fund pursuant to Revised Code Section 6101.44(D) and that fund is the maintenance fund. Appropriations from the Maintenance Fund for the year 2022 were as follows:

1A1	Director Fees	\$1,500.00
1A2	Secretary/Treasurer.....	\$6,000.00
1A3	Employees Withholding.....	\$3,000.00
	a. Ohio Public Employees	
	Retirement System .....	\$2,000.00
	b. IRS 941-Medicare .....	\$1,000.00
1A4	Utilities.....	\$22,000.00
	a. Electric .....	\$20,000.00
	b. Phone Internet .....	\$2,000.00
1A5	Maintenance.....	\$79,000.00
	a. Lot Maintenance.....	\$2,000.00
	b. Pumping Fees.....	\$1,000.00
	c. Emergency .....	\$40,000.00
	d. Pump Repair .....	\$15,000.00
	e. Miscellaneous .....	\$2,000.00
	f. Pump Maintenance .....	\$17,000.00
	g. Ditch Maintenance .....	\$2,000.00
1A6	Insurance .....	\$1,500.00
	a. Bond .....	\$500.00
	b. General Liability .....	\$1,000.00
1A7	Workers Compensation.....	\$1,000.00
1A8	Other Expenses.....	\$13,050.00
	a. News Media.....	\$1,000.00
	b. Assessment Expenses.....	\$2,000.00
	c. Assessment Tax .....	\$1,000.00
	d. Audit .....	\$5,000.00
	e. OSCODA Dues.....	\$50.00
	f. Miscellaneous .....	\$4,000.00
1A9	Legal Counsel.....	\$10,000.00
1A10	Contracts.....	\$ 0.00
1A11	Supplies .....	\$ 1,000.00
1A12	Dike Expenses.....	\$48,000.00
	a. Maintenance .....	\$45,000.00

<sup>1</sup> Minutes of all regular meetings are attached hereto as Composite Exhibit A.

	b. Repair .....	\$1,000.00
	c. Miscellaneous .....	\$ 2,000.00
1A13	Pump Project.....	\$0.00
	<b>Total Appropriations.....</b>	<b>\$186,050.00</b>

FISCAL REPORT:

I. SUMMARY OF RECEIPTS AND DISBURSEMENTS:

RECEIPTS:

	Income.....	\$74,838.13
	Other.....	\$144.46
	Donation Income .....	\$499.98
	<b>Total Receipts .....</b>	<b>\$75,482.57</b>

DISBURSEMENTS:

	Uncategorized .....	\$0.00
1A1	Directors' Fees .....	\$1,499.94
1A2	Secretary/Treasurer Wages .....	\$5,313.00
1A3	Employee Withholding:	
	a. Ohio Public Employees Retirement.....	\$1,442.50
	b. IRS 941 Medicare.....	\$ 174.00
1A4	Utilities:	
	a. Electric for Pumps .....	\$13,226.55
	b. Phone (Spectrum) .....	\$1,046.76
1A5	Maintenance:	
	a. Lot Maintenance.....	\$0.00
	b. Pumping fees .....	\$324.86
	c. Emergency .....	\$0.00
	d. Pump Repair .....	\$6,614.00
	e. Miscellaneous .....	\$0.00
	f. Pump Maintenance .....	\$1,116.50
	g. Ditch Maintenance.....	\$0.00
1A6	Insurance:	
	a. Bond .....	\$126.00
	b. Directors Liability .....	\$940.00
1A7	Workers Compensation .....	\$266.00
1A8	Other Expenses:	
	a. News Media .....	\$49.88
	b. Assessment Expenses .....	\$0.00
	c. Assessment Tax .....	\$287.14
	d. Audit .....	\$299.30
	e. OSCODA Dues .....	\$0.00

	f. Miscellaneous .....	\$704.81
	g. Credit Cards .....	\$0.00
	h. Petty Cash .....	\$18.06
1A9	Legal Counsel .....	\$3,703.75
1A10	Contracts .....	\$0.00
1A11	Office Supplies .....	\$546.22
1A12	Dike Expenses:	
	a. Maintenance .....	\$23,400.00
	b. Repair .....	\$0.00
	c. Miscellaneous .....	\$0.00
1A13	Pump Project .....	\$0.00
	<b>Total Disbursements <sup>2</sup></b>	<b>\$61,099.21</b>

## II. RECONCILIATION WITH DEPOSITORY

	Receipts.....	\$75,482.57
	.....	
	Disbursements.....	\$61,099.21
	.....	
	<b>Total Revenue Receipts</b>	
	<b>Over (Under) .....</b>	<b>\$14,383.36</b>
	<b>Disbursements .....</b>	
	Fund Cash Balance January 1, 2022 .....	\$142,068.64
	Ending Cash Balance December 31, 2022 .....	\$156,452.00

All Funds were deposited with year-end balances, as follows:

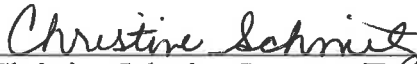
	Croghan Colonial Bank (checking account) .....	\$37,863.59
	Star Ohio Bank .....	\$118,539.24
	Petty Cash .....	\$49.17
	<b>TOTAL .....</b>	<b>\$156,452.00</b>


Respectfully Submitted,

**BOARD OF DIRECTORS**  
Reno Beach/Howard Farms Conservancy District

<sup>2</sup> Itemized Categories Report attached hereto as Exhibit B.

By:   
Elvis Shepherd, Chairman

By:   
Christine Schmitz, Secretary/Treasurer

By:   
John M. Hoopingarner, Attorney



## EXHIBIT A



Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting January 10, 2022

At 7:00, Miss Fleitz turned the meeting over to the secretary for the election of officers. Mr. Hoff made a motion to elect the officers as follows:

Mr. Shepherd-Chairman, Miss Fleitz – Vice-chairman, Mr. Hoff – alternate

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Meeting was turned over to Mr. Shepherd who called the meeting to order at 7:04 pm.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: Sandra Lytten, James Boothby, Mark Sattler, Tony Parsiliti

Present by video: Attorney Howard Herschman

Mr. Hoff motioned to accept the "Motion to levy the maintenance assessment for 2022" in the sum of \$75,000.00.

Miss Fleitz seconded the motion.

Mr. Hoff asked to have a discussion before taking a vote. Mr. Hoff asked if the motion should be done earlier in the year. Miss Fleitz told him that we have always voted on the resolution and motion during the January meeting but we can look at a change for next year if needed.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff motioned to accept the "Resolution to levy the maintenance assessment for 2022" in the sum of \$75,000.00.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

The minutes from the November 8, 2021 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the November 8, 2021 meeting. There were none.

Mr. Hoff motioned to approve the minutes.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Shepherd asked if there were any corrections or additions to the treasurer report. The liabilities needed corrected to add \$4,900.00 for TAS to make repairs to the East pumping station.

Mr. Hoff motioned to accept the treasurer report with corrections.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Miss Fleitz motioned to pay the bills.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

#### Correspondence

Mr. Hoff received a correspondence from Bob Remmers about Mr. Ansted wanting permits to build at 11013 Dyke Rd, no permit is needed he just needs to stay out of the slope when building. Miss Fleitz has spoken with both Mr. Ansted and Mr. Remmers and asked to be kept informed of any conversation that Mr. Shepherd has with either gentleman. Mr. Shepherd asked Miss Fleitz for an update of those conversations. Miss Fleitz shared that she spoke with Mr. Ansted about the toe. Miss Fleitz said that she would take Mr. Shepherd with her and they can measure and give Mr. Ansted an estimate of where the toe is. Mr. Shepherd asked if the site plans that were provided show the toe and Miss Fleitz said that it should. Mr. Shepherd stated that if the site plan shows the toe, is it necessary to go to the site to do measurements. Miss Fleitz stated that if Mr. Ansted were to ask, then yes, she will go and would like one of the other directors to go with her to determine and mark where the toe is located. Miss Fleitz just wants to make sure more than one director is going to the site if one of them were to be called.

Mr. Shepherd received an email from Paul Ackerman stating the he has been sick and work will be postponed until spring. He will be back from Florida in April.

Mr. Hoff received an email from Bill Harbert of the plan commission letting us know there was a request to replat properties along Wards canal. Miss Fleitz will check with Mr. Gradel about the property splits because as far as she knows Mr. Gradel is not aware of any property change other than what is being given to Jeff Herr. Miss Fleitz asked if there is a concern from Bill that the conservancy board should be aware of. Mr. Hoff stated that it looks like the property is directly along the canal. The request was from January 12, 2020. The planning was being done by David Bench.

#### Secretary Report

Secretary had nothing to report.

Mr. Shepherd did a walk of the dike in December and saw the repairs that were made and said that everything looked good except for a hole by the Cooley pump. The woodchuck holes by Rialto Road were filled and less activity is being seen from the woodchucks.

Motion carried

Mr. Shepherd asked the secretary to contact Mr. Sattler about adding our meeting information on the Jerusalem Township Government Facebook page.

Old Business

Pumping station reports

Mr. Hoff gave an update stating that TAS is shorthanded due to COVID with the employees. Mr. Hoff will follow up with Mr. Susor from TAS to see when work will resume. Miss Fleitz stated that the Ward's pump has been down for over a year, so the sooner the better. Miss Fleitz said that she received a call from the park stating that residents were complaining about the water, so she ran the pumps. Miss Fleitz asked Mr. Shepherd to send her an email notifying her when he goes out of town so she knows to run the pumps, so she doesn't get another call from the park.

Miss Fleitz asked to discuss the East pump station. Miss Fleitz stated that it would not be a good idea to use an automatic pumping system to blow out the pipe. It does need to run periodically but not on an automatic setting.

Also, when someone opened the door at the Cooley control panel, the handle was bent and is now not working. Mr. Hoff will talk to Mr. Susor from TAS about his crew and getting the handle repaired.

New Business

2022 permanent appropriation was discussed. Mr. Shepherd suggested changing the category 1A5F from ditch project to ditch maintenance. Miss Fleitz mentioned to the board that a temporary appropriation should have been done in November, to discuss these changes, but that Mr. Shepherd didn't think it was needed at that time.

Mr. Shepherd made a motion to move \$15,000.00 from category 1A12A dike maintenance to 1A5F pump maintenance. 1A12A will have a new balance of \$45,000.00 and 1A5F will have a new balance of \$17,000.00.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Miss Fleitz mentioned that the board needed to vote on monies that were moved between categories to pay Gradel Company for maintenance that was done to the dike.

Mr. Hoff made a motion to move \$11,500.00 from category 1A5C, maintenance emergency, to 1A12A, dike maintenance.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd mentioned that the Army Corp of Engineers seminar is still scheduled for March, but we do not have specific dates yet.

Mr. Hoff spoke about the bylaws. He would like to update and make them clearer and more formalized. Mr. Hoff will bring the updates to the March meeting.

Mr. Shepherd opened the meeting for general discussion.

Mark Sattler had a question about the drone survey and how far that would cover. Miss Fleitz answered that it would cover the conservancy district area only, not the full township or any non-project areas. Mr. Sattler would like to have the entire dike system drone surveyed and would like the information to contact the engineer's office, so the trustees may have the rest of the area surveyed. Mr. Hoff agreed to give Mr. Sattler the contact information so he could reach out to the county himself.

Miss Fleitz mentioned again to have Mr. Shepherd contact her when he will be leaving to go out of town, just so she is aware in case any issues arise.

Adjournment: There being no further business, Miss Fleitz moved to adjourn the meeting. Mr. Hoff seconded the motion. There were no objections, the motion carried at 8:32 pm.

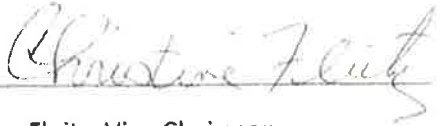
Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting January 10, 2022

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Mr. Shepherd, Chairman



Miss Fleitz, Vice Chairman

  
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Mr. Hoff, Alternate



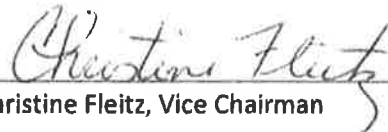
Christine Schmitz, Secretary/Treasurer

RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT  
TREASURERS REPORT  
January 10, 2022

Account	Balance
<b>ASSETS</b>	
Cash and Bank Accounts	
Croghan Colonial Bank	25,456.09
Star Ohio	116,545.32
Cash Account	<u>67.23</u>
TOTAL Cash and Bank Accounts	142,068.64
TOTAL ASSETS	142,068.64
<b>LIABILITIES</b>	
	11,650.00
OVERALL TOTAL	<u>130,418.64</u>



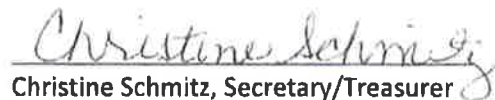
Elvis Shepherd, Chairman



Christine Fleitz, Vice Chairman



Adam Hoff, Alternate



Christine Schmitz, Secretary/Treasurer

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting March 14, 2022

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd (via zoom)

Also present: James Boothby, Tony Parasiliti, Tom Susor

Present by video: Attorney Howard Herschman, Paul Ackerman, Mark Sattler

The minutes from the January 10, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the January 10, 2022 meeting. There were a few corrections that were made.

Mr. Hoff motioned to approve the minutes with those corrections.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Hoff motioned to approve the report as read.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

## Correspondence

Mr. Shepherd talked about a seminar that he attended about the National Levee Safety Program

## Secretary Report

Secretary explained that she put the updated expenditure sheet under the secretary report tab.

We did receive the statement of semi-annual apportionment of taxes for the 1<sup>st</sup> half real estate settlement 2022. It was deposited to the Croghan bank account on March 7, 2022.

The secretary also included the certificate of records disposal for the Ohio History Connection state archives. It is to be signed by the chairman of the board. Mr. Shepherd stated to email him the form, he will sign and return to the secretary.

## JTWP Emergency Director Report

Mr. Parasiliti talked about the WENS alert system. He said that Mr. Sattler knows more about the program.

The fire department is prepared and is glad to be a part of the conservancy meetings and we are working together with him to make each other aware of situations that may come up.

Mr. Parasiliti talked with the road superintendent Mr. Chapman, that the concrete barriers will not block the dike roads off anymore. Trustee, Mr. Bench will be working with Mr. Chapman on removing them and storing them at the township hall.

Mr. Shepherd had the questions of who to contact if there is an emergency and when will the WENS go live? Mr. Sattler stated to contact any trustee, the zoning inspector, fire chief, fiscal officer, and the head of maintenance. It is live for signing up for the program.

## Committee Reports / Old Business

Mr. Hoff gave a website update. It is up and running and has had some activity. Mr. Hoff added the WENS link as well.

Mr. Susor provided an update on the pumping inspections, improvements and on-going maintenance. The floats on Toulon are installed and working. Mr. Susor showed an example of a radar level controller. Mr. Susor handed out information packets along with a cost sheet for the proposed units. Mr. Susor said these would be good for the Cooley and East Rd sites. There was a discussion of rat bars or a flapper type of cover so the muskrats don't go up the discharge pipe. The board members decided to table the discussion until the May meeting.

Mr. Shepherd gave an update about the USACE active status. Mr. Shepherd talked to Bob Remmers, with the active status the Army Corp of Engineers are now responsible if the dike fails. We are now also eligible for government grants.

Mr. Hoff spoke about the levee drone survey. Mr. Hoff coordinated with Dennis Franklin to gain access to the Howard Marsh property. The drone survey is complete and Mr. Hoff is expecting information and mapping by the end of the month.

Mr. Shepherd asked Paul Ackerman to give an update on the levee vegetation maintenance and mowing. The Army Corp. of Engineers report will be his guideline to follow to stay ahead of the vegetation and remain in an active status with the Corp. Mr. Ackerman will keep the same price that was quoted, unless any large trees need to come down. The lake side will be clean with no vegetation.

Mr. Hoff made a motion to approve Mr. Ackerman to maintain the vegetation on the dike, not to exceed \$19,000.00.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Ackerman mentioned we will be bill for the \$4,900.00 when that job is finished. It is separate from this approval.



## **New Business**

Mr. Hoff motioned to approve the hiring of outside legal counsel to assist with confirming board processes and documents. Work would be in conjunction with current counsel, Mr. Hershman. Mr. Hoff recommended engaging Mr. John Hoopingarner with the initial amount of payment not to exceed \$1,500.00.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, no Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

## **Legal Report**

Attorney Hershman stated that he finished the contract for the aerial survey. He looked at the new by laws and liked what he read. We are not yet ready to file the annual report quite yet.

Mr. Shepherd asked to speak about the 2022 budget and assessments. Mr. Hoff stated it is very important for us to stay in compliance of revised code 6101 which is a conservancy law. 6101 states that we should have a board of appraisers in place, which we do not. There is a requirement to have a named engineer available to us and we do not have one. Mr. Hoff reached out to Lynn Army of the Maumee watershed district, who gave Mr. Hoff the name of John Hoopingarner, who is an attorney out of Cleveland that specializes in conservancy law. Mr. Hoff would like Mr. Hoopingarner to do an overview of our current situation to make sure we have a path to go forward without any legal challenges. Mr. Shepherd asked how long we would be using Mr. Hoopingarner. Both attorneys will work together. When asked by Miss Fleitz, Mr. Hershman said it would be a good idea to have someone that specializes in this type of law.

Mr. Hoff made a motion to approve an agreement with Mr. Hoopingarner not to exceed an initial amount of \$1,500.00.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, no Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

## **New Business**

Mr. Shepherd asked Miss Fleitz to talk about the Emergency Action Plan (EAP) memoranda of agreement for various support services. Miss Fleitz said that she was waiting for Mr. Shepherd to send her a sample memorandum to go by. Mr. Shepherd said that he would get an example to her.

Mr. Hoff went over the by-law update and asked for any questions or concerns. Miss Fleitz stated that she has concern that it sounds like all control of the board would be with whomever is chairman at the time. Miss Fleitz does not like that only one signature is needed for certain documents. Mr. Hoff would like to make some revisions and bring the by-laws back to the board at the May meeting.

Mr. Shepherd discussed the water staff gauges. They could be places in several areas to watch the water levels of the lake and ditches. Mr. Parasiliti said that the fire department may be able to help fund the project with fire prevention funds and work with others such as the trustees to install the gauges. The Conservancy would be required to make sure the gauges are installed at the proper elevations. The purchase of the water staff gauges will be tabled until the trustees have a chance to discuss it at their meeting.

Mr. Shepherd opened the meeting for general discussion.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the regular meeting and move to executive meeting. Mr. Shepherd seconded the motion. There were no objections, the motion carried at 8:33 pm.

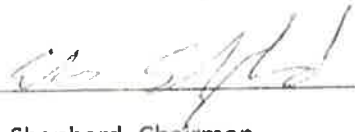
Executive session was held to discuss personnel matters. Executive session commenced at about 8:35 pm. Board closed Executive session at about 9:10 pm.

Mr. Shepherd called the regular meeting back to order and with no further business Mr. Hoff motioned to adjourn. Miss Fleitz seconded the motion. There were no objections, the motion carried at 9:14 pm.

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting March 14, 2022



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Mr. Shepherd, Chairman




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Miss Fleitz, Vice Chairman



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Mr. Hoff, Alternate



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Christine Schmitz, Secretary/Treasurer

RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT  
TREASURERS REPORT  
March 14, 2022

Account	Balance
ASSETS	
Cash and Bank Accounts	
Croghan Colonial Bank	19,607.29
Star Ohio	116,569.64
Cash Account	<u>64.67</u>
TOTAL Cash and Bank Accounts	136,241.60
TOTAL ASSETS	136,241.60
LIABILITIES	16,568.00
OVERALL TOTAL	<u>119,673.60</u>

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Elvis Shepherd, Chairman

  
Christine Fleitz, Vice Chairman

  
Adam Hoff, Alternate

  
Christine Schmitz, Secretary/Treasurer

Regular Meeting

Minutes of Regular Meeting May 9, 2022

At 7:03, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: Tony Parasiliti, John Hoopingarner

Present by video: Attorney Howard Hershman

The minutes from the March 14, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the March 14, 2022 meeting. Mr. Hoff noted revisions that were emailed prior to the meeting.

Miss Fleitz motioned to approve the minutes.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Hoff motioned to approve the report as read.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

**Secretary Report**

Secretary explained that she put the updated expenditure sheet under the secretary report tab

## **Legal Report**

Attorney Hershman stated that they are getting our annual report paperwork filled with the court. He is about halfway through that process. Mr. Hoff asked what the deadline is to get that paperwork filed. Attorney Hershman replied the first of September

Mr. Shepherd asked if Attorney Hershman had anything else to report, to he replied he did not. Mr. Shepherd asked if anyone had any questions for Attorney Hershman, which no one did.

Mr. Shepherd asked John Hoopingarner to introduce himself and tell us what he knows about conservancy districts. Mr. Hoopingarner stated that he could not find an official plan for our conservancy district. Attorney Hershman said that he will ask Attorney Sulewski, who represented the district prior to him. Mr. Hershman indicated he would conduct a search with Lucas County to see if an official plan can be found. Mr. Hoopingarner then explained what the plan should entail. Mr. Hoopingarner spoke with Judge Jennings at another meeting and Judge Jennings seems amenable to holding a meeting with the district. The official plan will need to be reviewed, approved, and recorded by the court.

Mr. Hoopingarner also stated he did not see a board of appraisers listed. We will need a team of three people listed as a board of appraisers. Mr. Hershman indicated he would review ORC6101 to confirm who may be members of the board of appraisers. District will need to identify and recommend three (3) members for board of appraisers for court approval.

Mr. Hoopingarner also stated that the language in the easements need to have some clarity, especially for the Howard Farms area

Mr. Hoopingarner asked how assessments are calculated and collected. Miss Fleitz and Mr. Hoff offered explanation that the annual costs are divided equally among all parcels. Readjustment to assessment process may be required.

Mr. Hoopingarner will investigate what the board needs to do to regarding the board of appraisers, confer with Mr. Hershman and help determine what are the immediate duties of the board of appraisers.

## **JTWP Emergency Director Report**

Mr. Parasiliti asked that if there were an electrical outage for an extended period, do we have someone to wire the generators or is there proper receptacles in place? Cristofoli pumps will be used, they have been used in the past.

Mr. Parasiliti also asked if the township trustees and the conservancy board members have been in contact with each other to keep the lines of communication open. Mr. Parasiliti also asked if the county would help with the fuel cost in the event of an emergency. He also asked if there would be any FEMA monies available to assist with projects to get systems improved for residents to stop paying for flood insurance.

Mr. Parasiliti made the comment that he is happy that we are networking with other departments in the community.

## **Correspondence**

There was an email from Jason Doktor asking if Wednesday, September 21<sup>st</sup> at 9am-12:30pm would be a suitable time to meet with him. Mr. Shepherd stated that he would reply to Mr. Doktor that the date and time would be good for him and Miss Fleitz.

## Committee Reports / Old Business

Mr. Hoff gave a website update and included a handout showing the activity.

Mr. Susor of TAS, Inc. was not at the meeting but did email Mr. Hoff providing an update on the pumping stations and the on-going maintenance. Miss Fleitz had some concern with the wire mounting at the pump. Mr. Hoff gave TAS, Inc. a complete owner's manual, including wire diagrams to help with the maintenance. Mr. Susor is still suggesting that radar systems be installed to replace the float systems.

Mr. Hoff presented TAS proposal for semi-annual maintenance inspections. Miss Fleitz offered questions and concerns related to inspections that may be performed. Mr. Shepherd offered comments regarding need for preventative maintenance and inspections

Mr. Hoff motioned to approve the maintenance proposal from TAS, Inc. not to exceed \$2,000.00 a year for a one-year contract

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, no Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff reported on the levee drone survey. Mr. Hoff is going to purchase and download a computer software because the files are so large. Mr. Shepherd asked if there is a completion date. Mr. Hoff should have more information for the next meeting. Mr. Parasiliti stated that the township trustees may be able to help with the cost, so the trustees and the conservancy district or not spending money on the same software.

Mr. Shepherd inquired about the 2021 Annual Report, Budget and Assessments. Mr. Hershman responded that report development is underway.

The revised by-laws were presented and discussed. Mr. Hoff will finalize the mark ups and present the corrected by-laws at the next meeting.

Mr. Shepherd updated everyone with the vegetation and mowing by Paul Ackerman. Mowing has started and spraying will begin soon.

Mr. Shepherd discussed purchasing the water staff gauges, to be installed at the pumps and ditches. Mr. Shepherd told us that the township trustees have agreed to provide the installation of the gauges once the conservancy district makes the purchase of the gauges.

Mr. Shepherd motioned to approve the purchase of seven water staff gauges, not to exceed \$750.00.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

## New Business

Mr. Hoff made everyone aware that the bridge on Corduroy Road will be replaced and the approaches will be modified.

Miss Fleitz commented regarding debris accumulation on screen at Cooley Station and in the culverts crossing under drives. Debris removal should be pursued.

Mr. Shepherd opened the meeting for general discussion.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the regular meeting.

Mr. Shepherd seconded the motion. There were no objections, the motion carried at 9:05 pm.

## Warrants

Date	Check #	Description	Amount
5/9/22	6250	1A4B- Spectrum, internet and phone	84.98
5/9/22	6251	1A4A- Toledo Edison, Cooley Rd	569.38
5/9/22	6252	1A4A- Toledo Edison, Dyke Rd	67.06
5/9/22	6253	1A4A- Toledo Edison, Toulon Rd	483.07
5/9/22	6254	1A2- Christine Schmitz, wages	442.75
5/9/22	6255	1A3A- Ohio Public Employee Retirement System	120.00
5/9/22	6256	1A1- Christine Fleitz, directors fee	83.33
5/9/22	6257	1A1- Adam Hoff, directors fee	83.33
5/9/22	6258	1A1- Elvis Shepherd, directors fee	83.33
5/9/22	6259	1A9- Shindler Neff LLP	430.00
6/13/22	6260	1A4B- Spectrum, internet and phone	84.98
6/13/22	6261	1A4A- Toledo Edison, Cooley Rd	886.70
6/13/22	6262	1A4A- Toledo Edison, Dyke Rd	67.51
6/13/22	6263	1A4A- Toledo Edison, Toulon Rd	476.08
6/13/22	6264	1A2- Christine Schmitz, wages	442.75
6/13/22	6265	1A3A- Ohio Public Employee Retirement System	120.00
6/13/22	6266	1A3B- United States Treasury	43.50
6/13/22	6267	1A5F- TAS, Inc.	3,864.00
6/13/22	6268	1A5F- TAS, Inc.	2,750.00
6/13/22	6269	1A6A- CAN Surety	126.00
		Total	11,308.76



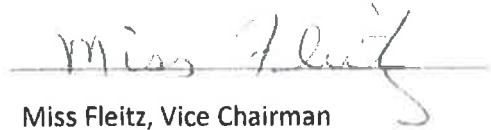
Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting May 9, 2022

A handwritten signature in blue ink, appearing to read "E. Shepherd", written over a horizontal line.

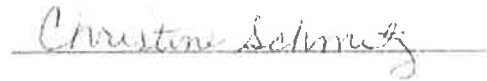
Mr. Shepherd, Chairman

A handwritten signature in blue ink, appearing to read "Miss Fleitz", written over a horizontal line.

Miss Fleitz, Vice Chairman

A handwritten signature in blue ink, appearing to read "R. Hoff", written over a horizontal line.

Mr. Hoff, Alternate

A handwritten signature in blue ink, appearing to read "Christine Schmitz", written over a horizontal line.

Christine Schmitz, Secretary/Treasurer


RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT  
TREASURERS REPORT  
May 9, 2022

Account	Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
Croghan Colonial Bank	48,405.12
Star Ohio	116,636.32
Cash Account	<u>64.67</u>
<b>TOTAL Cash and Bank Accounts</b>	<b>165,106.11</b>
<b>TOTAL ASSETS</b>	<b>165,106.11</b>
<b>LIABILITIES</b>	
	37,068
<b>OVERALL TOTAL</b>	<u><u>128,038.11</u></u>

  
Elvis Shepherd, Chairman

  
Christine Fleitz, Vice Chairman

  
Adam Hoff, Alternate

  
Christine Schmitz, Secretary/Treasurer

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting July 11, 2022

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: Jim Boothby

Present by video: Attorney Howard Hershman, Attorney John Hoopingarner

The minutes from the May 9, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the May 9, 2022 meeting. Mr. Hoff noted revisions that were emailed prior to the meeting.

Mr. Hoff motioned to approve the minutes.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Hoff motioned to approve the report as read.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any warrants to be issued.

Yes, there are bills that require payment.

Miss Fleitz motioned to approve the warrants.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

## **Correspondence**

Mr. Hoff mentioned the email he received from Bryan Zienta about the Corduroy Road bridge no. 1437 replacement. Bryan stated that the 100-year elevation will be changed on the FEMA maps from 577.9 to 577 when the maps are reissued in the next year. The wing wall will be at an elevation of 578.51, that will give a 1.5 foot of freeboard. Adam submitted a copy of the project drawings to the secretary to be filed.

Mr. Shepherd mentioned the correspondence from Paul Ackerman. Mr. Ackerman revised his proposal to deduct \$500.00 from the original \$4,900.00 amount for the additional work on the levee/dike because of the small trees not being removed from the resident owned property.

Mr. Shepherd also mentioned he received contact from Pete Ansted about building a patio on top of the dike. Ms. Fleitz had told Mr. Ansted that he could not build on top of the dike. Mr. Shepherd said that he told Mr. Ansted that he would have to submit a 408 request form. Mr. Shepherd stated that Mr. Ansted did submit the request form 408. Mr. Ansted will have to mark off where the patio will be located so one of the directors can look at where he is planning to put the patio. Mr. Shepherd said it is a work in progress and Mr. Ansted is not that far along yet.

## **Secretary Report**

Secretary explained that she put the updated expenditure sheet under the secretary report tab

## **Legal Report**

Attorney Hershman stated that the clerk of courts copied pages from as far back as 1948. Mr. Hershman shared those with the directors prior to the meeting. The paperwork recites the functions of the conservancy district, but there are some things that were not done in the past. If the paperwork is not sufficient, the district will have to submit these items along with maps to the Ohio EPA and go through a hearing procedure. Mr. Hershman does not know Mr. Hoopingarner's opinion of the matter, but if the paperwork Mr. Hershman has will suffice, he thinks we should use it. Mr. Hershman said that the Howard Farms plat map is handwritten, and he does not see the easements listed. Mr. Shepherd asked Mr. Hershman to get copies of the Lake Erie Conservancy District. Mr. Hoff stated that he looked online but could not find anything about the easements. Mr. Hoopingarner said that the items Mr. Hershman has found so far will not suffice. Mr. Hoopingarner stated that the maintenance plan, with some adjusting will be sufficient for the new plan. Through 1967, the court is on record saying that we do not have an official plan. After 1967, we do not have an answer. On the Reno Beach/Howard Farms Conservancy District website it has a plan from 1993, which is the amalgamation of the conservancy districts. Mr. Hoff suggested having a working meeting to discuss this further

Mr. Hoff asked Mr. Hershman if the annual report was sent in. Mr. Hershman said that it was sent.

## **JTWP Emergency Director Report**

Mr. Parasiliti was not available to come to the meeting. Mr. Shepherd said he spoke with Mr. Parasiliti, and he had nothing new to report at this time.

## **Committee Reports / Old Business**

### **Levee Drone Survey-**

Mr. Hoff reported on the levee drone survey. Mr. Hoff stated that he spoke with Matt Puhl and he is still processing the topography. Mr. Hoff said the files are larger than expected and it is taking longer to process. Mr. Hoff said he will reach out to Mr. Puhl again next week.

### **2022 Budget & Assessments-**

Mr. Shepherd questioned the 2022 budget and assessments. Mr. Hoff answered that it is complete and approved.

### **By-law Update-**

Mr. Hoff finalized the revisions to the by-laws.

Mr. Hoff motioned to accept the by-laws as written.

Ms. Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff gave a website update and included a handout showing the activity.

### **Pumping Station Maintenance-**

Mr. Hoff spoke to Mr. Susor of TAS, Inc. and informed him the maintenance proposal was approved not to exceed \$2,000.00 a year for a one-year contract. Mr. Hoff will email TAS with a formal acceptance of the maintenance proposal.

### **Water Staff Gauges-**

Mr. Hoff asked Mr. Shepherd if he has purchased the water staff gauges. Mr. Shepherd replied that he had not purchased the gauges yet. He is waiting to get the proper equipment to set the gauges within an inch of proper elevation. Mr. Hoff stated that a handheld GPS unit can be rented for \$130.00 per day, or \$390.00 per week, but it is not available right now. Another option may be to borrow one from Lucas County. Mr. Hoff said that he would reach out to Mr. Puhl to ask him.

## **New Business**

Mr. Shepherd asked everyone if they have any new business that has not yet been discussed. No one has any new business

Mr. Shepherd opened the meeting for general discussion.

Mr. Boothby asked about the discrepancy in the funds from taxes. He asked if people not paying their taxes is making a difference in what we receive. No one knows for sure how the county figures what is sent for the first half and second half taxes.

Mr. Boothby also asked if the conservancy could approach the trustees about using some of the ditch petition money, they receive from Lucas County. Mr. Shepherd and Mr. Hoff will investigate the Lucas County ditch petition monies.

Mr. Boothby also said the Ohio Revised code addresses easements. The Ohio revised code is 6101.

Adjournment: There being no further business, Mr. Shepherd moved to adjourn the regular meeting.

Ms. Fleitz seconded the motion. There were no objections, the motion carried at 8:08 pm.

Warrants

Date	Check #	Description	Amount
7/11/22	6270	1A4B- Spectrum, internet and phone	84.98
7/11/22	6271	1A4A- Toledo Edison, Cooley Rd	569.38
7/11/22	6272	1A4A- Toledo Edison, Dyke Rd	67.06
7/11/22	6273	1A4A- Toledo Edison, Toulon Rd	483.07
7/11/22	6274	1A2- Christine Schmitz, wages	442.75
7/11/22	6275	1A3A- Ohio Public Employee Retirement System	120.00
7/11/22	6276	1A1- Christine Fleitz, directors fee	83.33
7/11/22	6277	1A1- Adam Hoff, directors fee	83.33
7/11/22	6278	1A1- Elvis Shepherd, directors fee	83.33
7/11/22	6279	1A12A- Ackerman Properties East, LLC	4,400.00
7/11/22	6280	1A12A- Ackerman Properties East, LLC	6,000.00
7/11/22	6281	1A5- Kenneth C. Wolf, pumping fee	162.40
7/11/22	6282	1A8C- Treasurer of Lucas County, tax assessment	143.57
7/11/22	6283	1A3B- United States Treasury, 2 <sup>nd</sup> quarter	43.50
8/8/22	6284	1A2- Christine Schmitz, wages	442.75
8/8/22	6285	1A4B- Spectrum, internet and phone	84.98
8/8/22	6286	1A4A- Toledo Edison, Cooley Rd	495.46
8/8/22	6287	1A4A- Toledo Edison, Dyke Rd	66.68
8/8/22	6288	1A4A- Toledo Edison, Toulon Rd	461.29
8/8/22	6289	1A3A- Ohio Public Employee Retirement System	1.25
8/8/22	6290	1A11- Croghan Colonial Bank, supplies	60.00
8/8/22	6291	1A3A- Ohio Public Employee Retirement System	120.00
8/25/22	6292	1A6B- United States Liability Insurance Company	374.00

Total 14,873.11

**Reno Beach / Howard Farms Conservancy District**

**Regular Meeting**

**Minutes of Regular Meeting July 11, 2022**



**Mr. Shepherd, Chairman**



**Miss Fleitz, Vice Chairman**



**Mr. Hoff, Alternate**



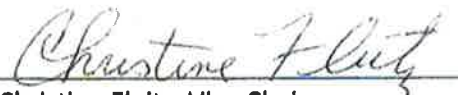
**Christine Schmitz, Secretary/Treasurer**



RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT  
TREASURERS REPORT  
July 11, 2022

Account	Balance
<b>ASSETS</b>	
Cash and Bank Accounts	
Croghan Colonial Bank	37,179.11
Star Ohio	116,824.05
Cash Account	<u>59.02</u>
<b>TOTAL Cash and Bank Accounts</b>	<b>154,062.18</b>
<b>TOTAL ASSETS</b>	<b>154,062.18</b>
<b>LIABILITIES</b>	
	22,168.00
	<ul style="list-style-type: none"><li>• Drone \$4,918.00</li><li>• Ackerman \$13,000.00</li><li>• Hoopingarner \$1,500.00</li><li>• TAS, Inc. \$2,000.00</li><li>• Water gauges \$750.00</li></ul>
<b>OVERALL TOTAL</b>	<u><b>131,894.18</b></u>

  
Elvis Shepherd, Chairman

  
Christine Fleitz, Vice Chairman

  
Adam Hoff, Alternate

  
Christine Schmitz, Secretary/Treasurer

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting September 12, 2022

At 7:03, Mr. Shepherd called the meeting to order.

Members present: Adam Hoff, Elvis Shepherd

Also present: Jim Boothby, David Bench

Present by video: Attorney Howard Hershman, Attorney John Hoopingarner, Tom Susor of TAS

The minutes from the July 11, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the July 11, 2022 meeting. Mr. Hoff noted revisions that were emailed prior to the meeting.

Mr. Hoff motioned to approve the minutes.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, not present Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read and included the deposit of the 2<sup>nd</sup> half real estate settlement.

Mr. Hoff motioned to approve the report as read.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, not present Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any warrants to be issued.

Yes, there are bills that require payment.

Mr. Shepherd motioned to approve the warrants.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, not present Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

### **Correspondence**

The secretary mentioned the email from Tom with TAS showing the maintenance of the pumps. Mr. Hoff said he would like to discuss this during the Committee report/Old business section.

Mr. Shepherd gave an update that Pete Ansted has filed the 408 form for the proper processing for a patio.

Mr. Shepherd talked to Jason Doktor, on September 21<sup>st</sup> at 8:30am, he will be walking the levy with the Army Corp of Engineers. They will break for lunch and then proceed with walking the Jerusalem Township non project section.

Mr. Shepherd also walked the area with Charlie from Ackerman Properties, and everything looks good. Mr. Shepherd also talked to the township about removing concrete from the dike.

### **Secretary Report**

Secretary explained that she put the updated expenditure sheet under the secretary report tab. A copy of the engagement letter from the Ohio Auditor of State is also included. The final approval should come in 2-3 weeks.

### **Legal Report**

Attorney Hershman stated that he contacted Midland Title and is expecting to receive a report, free of charge, next week concerning the easements. Attorney Hershman contacted the attorney for Mr. Ansted asking for information on the easements at Mr. Ansted's property, but he would not release the information without written consent from Mr. Ansted. Mr. Shepherd stated that we already have the information for that area. We need information for Reno by the Lake, Reno Lakeland Beach, and Howard Farms areas. Mr. Hershman said if we can get title work from landowners or ask who did their title work, we can contact those title companies, if there is permission from the property owner.

Mr. Hoopingarner asked about response from Jim Rozelle for Plan of Operation. Mr. Hoff noted that the information provided from USACE does not meet the standard for a Plan of Operation, but pieces can be extracted. Mr. Hoopingarner said he is on hold until he hears from the board what they want him to do next.

### **Emergency Director Report**

Mr. Parasiliti was not available to come to the meeting.

## Committee Reports / Old Business

### Update on district plan/work session-

Mr. Hoff thinks the board should work and move forward with the district planning and doesn't want to get bogged down between meetings. Mr. Shepherd said he will talk to some people in the area to get permission to contact their title company to get property information. Mr. Hoff would like to get an engineer on board so when everything is in place to move forward, things will be in line and ready to go. Mr. Hoff will create a draft for qualifications to send to the Board for review prior to the November meeting.

### Pumping Station Maintenance-

Mr. Susor of TAS, Inc. reported that all the pumps are functional. He sent an email with the results. Mr. Susor said there is no damage from the animals. Mr. Hoff questioned Mr. Susor about the notation on the Toulon pump report, which states both VFD fans need to be replaced. Mr. Susor said he has a call in to tech support and will let the board know what they say when they call him back. Mr. Hoff asked if there was anything Mr. Susor would be concerned about, such as the amperage. Mr. Susor said he does not have concerns with the amperage on any of the pumps. The voltage is consistent. The next scheduled maintenance will take place the end of March.

Mr. Shepherd asked Mr. Susor about pumping station controls and the need for the East/Corduroy Station. Mr. Susor indicated that the East Station well is too small, the floats have been disconnected and the station sees the least operation but has been revised to have the electrical connections meet current codes. Mr. Susor suggested installation of an automatic radar (or other) controller for Coolie Station. Mr. Susor noted that the floats in the Toulon station are working and have not been impacted by rodents

### Levee Drone Survey-

Mr. Hoff reported on the levee drone survey. Mr. Hoff stated that he did get the results back from Mr. Puhl. Mr. Hoff said he is having trouble getting the point files to show up. Mr. Hoff asked Mr. Bench if the township has looked at the survey that they received, but Mr. Bench said he had not looked at it. Mr. Hoff will be talking with Mr. Puhl again next week.

### By-law Update-

Mr. Hoff finalized the revisions to the by-laws.

Mr. Shepherd motioned to accept the by-laws as written.

Mr. Hoff seconded the motion

Vote followed: Miss Fleitz, not present Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

### Water Staff Gauges-

Mr. Shepherd had conversation with John Gradel about the staff gauges. Mr. Gradel's employee will contact Mr. Shepherd about putting marks on the head walls for placement of the staff gauges. Once the proper markings are there, Mr. Shepherd will purchase the gauges and install them.

### **New Business**

Mr. Shepherd asked everyone if they have any new business that has not yet been discussed.

Mr. Hoff will prepare a request for qualifications for an engineer and send that information out to the board.

Mr. Shepherd opened the meeting for general discussion.

### **General Discussion**

Mr. Boothby asked if the elevation has been changed to 577? Mr. Hoff responded that FEMA did an analysis, and the elevation will be lowered with the new maps that are being drawn, which will probably be out next year.

Mr. Bench asked if the drone survey shows the width of the easement for the Cooley canal. Mr. Hoff answered that it does show the easement. Mr. Bench said the township is petitioning for cleaning of the marsh area by Cooley. Mr. Hoff asked if the board could get information on the progress of the cleaning.

Mr. Bench asked about the removal of the sand bar at Ward's canal. Mr. Bench asked if it was up to the owner or the Conservancy District to remove and repair that area. Mr. Shepherd stated that the board would need to have more information on the situation.

Mr. Hoff gave an update of the website and passed out a graph of the monthly history.

Adjournment: There being no further business, Mr. Shepherd moved to adjourn the regular meeting.

Mr. Hoff seconded the motion. There were no objections, the motion carried at 8:05 pm.

## Warrants

Date	Check #	Description	Amount
9/12/22	6293	1A4B- Spectrum, internet and phone	84.98
9/12/22	6294	1A4A- Toledo Edison, Cooley Rd	461.95
9/12/22	6295	1A4A- Toledo Edison, Dyke Rd	68.19
9/12/22	6296	1A4A- Toledo Edison, Toulon Rd	435.80
9/12/22	6297	1A2- Christine Schmitz, wages	442.75
9/12/22	6298	1A3A- Ohio Public Employee Retirement System	120.00
9/12/22	6299	1A1- Christine Fleitz, directors fee	83.33
9/12/22	6300	1A1- Adam Hoff, directors fee	83.33
9/12/22	6301	1A1- Elvis Shepherd, directors fee	83.33
10/12/22	6302	1A4B- Spectrum, internet and phone	94.98
10/10/22	6303	1A4A- Toledo Edison, Cooley Rd	143.57
10/10/22	6304	1A4A- Toledo Edison, Dyke Rd	67.44
10/10/22	6305	1A4A- Toledo Edison, Toulon Rd	432.11
10/10/22	6306	1A2- Christine Schmitz, wages	442.75
10/10/22	6307	1A3A- Ohio Public Employee Retirement System	120.00
10/10/22	6308	1A11- Croghan Colonial Bank, supplies	486.22
10/10/22	6309	1A9- Shindler Neff LLP, legal counsel	1,732.50
10/10/22	6311	1A12A- Ackerman Properties East	6,000.00
10/10/22	6312	1A3B- United States Treasury, 941 Q3	43.50
10/10/22	6313	1A8D- Treasurer of State of Ohio	299.30
		Total	9,862.37

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting September 12, 2022



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Mr. Shepherd, Chairman



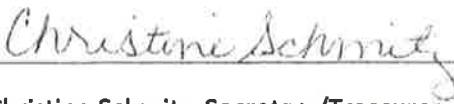
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Miss Fleitz, Vice Chairman



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Mr. Hoff, Alternate



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Christine Schmitz, Secretary/Treasurer

RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT  
TREASURERS REPORT  
September 12, 2022

Account	Balance
<b>ASSETS</b>	
Cash and Bank Accounts	
Croghan Colonial Bank	61,391.58
Star Ohio	117,214.81
Cash Account	<u>59.02</u>
TOTAL Cash and Bank Accounts	178,665.41
<b>TOTAL ASSETS</b>	<b>178,665.41</b>
<b>LIABILITIES</b>	
	22,168.00
	<ul style="list-style-type: none"><li>• Drone \$4,918.00</li><li>• Ackerman \$13,000.00</li><li>• Hoopingarner \$1,500.00</li><li>• TAS, Inc. \$2,000.00</li><li>• Water gauges \$750.00</li></ul>
<b>OVERALL TOTAL</b>	<u>156,497.41</u>

  
Elvis Shepherd, Chairman

  
Christine Fleitz, Vice Chairman

  
Adam Hoff, Alternate

  
Christine Schmitz, Secretary/Treasurer



Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting November 14, 2022

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: James Boothby, Tony Parasiliti

Present by video: Attorney Howard Hershman

The minutes from the September 12, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the September 12, 2022 meeting. There were a few corrections that were made.

Mr. Hoff motioned to approve the minutes with those corrections.

Mr. Shepherd seconded the motion.

Vote followed: Miss Fleitz, abstain Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Hoff motioned to approve the report as read.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Miss Fleitz questioned the bill from TAS for the maintenance of the pumps. The agreement was for a maximum of \$2,000.00 per year which consist of two maintenance inspections. The invoice for the first inspection was \$1,116.50. Miss Fleitz wants to know why the bill was over the \$1,000.00, she expected. Mr. Hoff explained that the journeyman wage increased, and a repair was also done. Miss Fleitz also had a question as to why the electric bill for the Toulon pump is so high. Mr. Hoff said he will talk to TAS about the maintenance and running of the pump.

Mr. Hoff motioned to approve the warrants.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

## **Secretary Report**

Secretary explained that she put the updated expenditure sheet under the secretary report tab. Mr. Shepherd asked if any funds need to be transferred to cover expenses? The secretary responded that no funds need to be transferred.

## **Legal Report**

Attorney Hershman stated that he is resigning from being legal counsel for the Reno Beach / Howard Farms Conservancy District. Mr. Shepherd asked Attorney Hershman if he would stay on until the board could find new legal counsel. Attorney Hershman said that he would. He also stated that the records would be forwarded to the new legal counsel.

## **JTWP Emergency Director Report**

Mr. Parasiliti was asked if he had anything new, he could report and update the board on. Mr. Parasiliti said that the lake levels are currently down in both canals. He did question if the conservancy is involved or does the ditch cleaning. Mr. Shepherd told Mr. Parasiliti that he has talked to the trustees and the board is aware of the issues. The conservancy does not have jurisdiction with the canals and is not responsible for caring for Ward's canal. Mr. Parasiliti also asked if there is a project along Rachel Road with tiling in the field. Miss Fleitz said that the ditch may need to be pumped out for the repairs, but nothing official has been asked of the conservancy. Mr. Shepherd stated that he was at the last trustee meeting and the ditch work will be paid out of the storm water funds.

## **Committee Reports / Old Business**

Update of business plan work session – Mr. Hoff said that we are still waiting for information about Howard Farms. Mr. Shepherd stated that he is working on getting documents pertaining to the easements within the subdivisions and parcels.

Levee drone survey – Mr. Hoff is going to talk to Matt Puhl. Mr. Shepherd said that one of the Army Corp of Engineers people said she could help with reading the data. Mr. Hoff will follow up.

Update on pump station maintenance – the issues were already discussed earlier in the meeting. Mr. Shepherd asked if the board will be comfortable working with Tom Jr. in the future with Tom Sr. being off with medical issues. Miss Fleitz said she didn't know if Tom Jr. would be as good to work with as Tom Sr. was. Mr. Hoff said that Tom Jr. is running the day-to-day operation with Tom Sr. being off and that he thinks it will be fine.

Update on water staff gauges - Mr. Shepherd discussed that we still need to purchase the water staff gauges. Miss Fleitz gave maps to Mr. Shepherd for the installation of the gauges and stated that there are marks on the Howard Road bridge, but it is not correct. The elevations have been marked and are ready for the gauges to be installed. Mr. Parasiliti stated that he can help with anything if needed. Mr. Shepherd asked Mr. Hoff if he would order the appropriate gauges for what is needed. There was a discussion as to how long and what measurements are needed.

Update on dike maintenance – Mr. Shepherd stated the annual walk with the Army Corp of Engineers was in September. There will not be an annual walk going forward. There will be spot checks. The only concern is the entrance to the Ward's canal, but that did not affect the inspection (area needs to be repaired), and we will continue to be in an active status for 2023. Miss Fleitz asked about the dike maintenance. The dike was not mowed on the street side along Corduroy near East. Mr. Shepherd said that it does not need to be mowed. It is ok to have the grass on that side of the dike.

## New Business

Mr. Shepherd discussed the appropriations for 2023. Mr. Shepherd asked that the appropriations be presented the board before the January 2023 meeting.

Mr. Shepherd asked Miss Fleitz if the conservancy has ever written and/or asked for grant monies in the past. Miss Fleitz stated that the conservancy as not asked for grant money to her knowledge. Mr. Parasiliti asked if the board has a grant writer? We do not have one currently. The conservancy board would like to work with the trustees to possibly hire a grant writer that both could use in the future.

Mr. Hoff has started to put together the qualifications for an engineer to have working with us. Mr. Hoff would like to discuss this further at the January meeting. Mr. Hoff will send the board members the template so they can review and be ready to discuss in January.

Mr. Hoff also discussed the website. A handout was included in the board members packets. Mr. Hoff stated that the invoice for renewal of the website will be coming and needs to be paid in December.

Mr. Shepherd motioned to approve the payment to continue the website.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd opened the meeting for general discussion.

The secretary told the board members that she received a correspondence notice from Ohio Bureau of Workers' Compensation for an audit.

Mr. Boothby asked if the conservancy has anything to do with the dredging of Ward's canal? We do not. In the future the conservancy district may have to reinforce the side of the canal after the dredging and repairing. When the time comes, we will have to investigate possible grant money.

Mr. Parasiliti asked about the jetties. He asked who puts those in. Miss Fleitz stated that there are both metal and rock jetties that were put in years ago and that residents are not recommended to install those anymore. Existing jetties are private responsibility.

Adjournment: There being no further business, Miss Fleitz moved to adjourn the regular meeting and move to executive meeting. Mr. Hoff seconded the motion. There were no objections, the motion carried at 8:15 pm.

Executive session was held to discuss legal counsel matters. Executive session commenced at about 8:15 pm. Board closed Executive session at about 8:35 pm.

Mr. Shepherd called the regular meeting back to order and with no further business Mr. Hoff motioned to adjourn. Miss Fleitz seconded the motion. There were no objections, the motion carried at 8:35 pm.

## Warrants

Date	Check #	Description	Amount
11/14/22	6314	1A4B- Spectrum, internet and phone	94.98
11/14/22	6315	1A4A- Toledo Edison, Cooley Rd	66.50
11/14/22	6316	1A4A- Toledo Edison, Dyke Rd	67.60
11/14/22	6317	1A4A- Toledo Edison, Toulon Rd	234.59
11/14/22	6318	1A2- Christine Schmitz, wages	442.75
11/14/22	6319	1A3A- Ohio Public Employee Retirement System	120.00
11/14/22	6320	1A1- Christine Fleitz, directors fee	83.33
11/14/22	6321	1A1- Adam Hoff, directors fee	83.33
11/14/22	6322	1A1- Elvis Shepherd, directors fee	83.33
11/14/22	6323	1A8F- Adam Hoff	20.00
11/14/22	6324	1A9- Shindler Neff LLP, legal counsel	810.00
11/14/22	6325	1A3B- Ohio Dept of Job and Family Services	50.00
11/14/22	6326	1A5F- TAS Inc, pump maintenance	1,116.50
12/12/22	6327	1A4B- Spectrum, internet and phone	99.98
12/12/22	6328	1A4A- Toledo Edison, Cooley Rd	66.59
12/12/22	6329	1A4A- Toledo Edison, Dyke Rd	69.12
12/12/22	6330	1A4A- Toledo Edison, Toulon Rd	473.43
12/12/22	6331	1A2- Christine Schmitz, wages	442.75
12/12/22	6332	1A3A- Ohio Public Employee Retirement System	120.00
12/12/22	6333	1A7- Ohio Bureau of Workers Compensation	134.00
12/12/22	6334	1A12A- Ackerman Properties East, LLC	7,000.00
12/12/22	6335	1A8F- Fallout Hosting / DOT Tech LLC	180.00
		Total	11,858.78

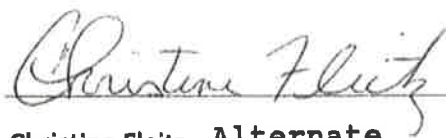
Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting November 14, 2022



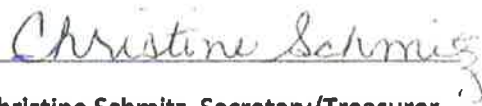
Elvis Shepherd Chairman



Christine Fleitz Alternate



Adam Hoff Vice-Chairman

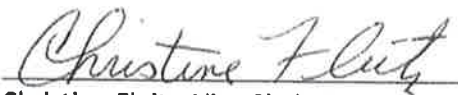


Christine Schmitz, Secretary/Treasurer

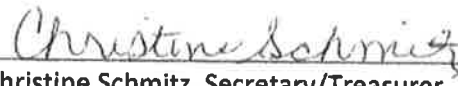
RENO BEACH/HOWARD FARMS  
CONSERVANCY DISTRICT  
TREASURERS REPORT  
November 14, 2022

Account	Balance
<b>ASSETS</b>	
Cash and Bank Accounts	
Croghan Colonial Bank	49,636.94
Star Ohio	117,760.10
Cash Account	<u>59.02</u>
TOTAL Cash and Bank Accounts	167,456.06
TOTAL ASSETS	167,456.06
<b>LIABILITIES</b>	
	16,168.00
	<ul style="list-style-type: none"><li>• Drone \$4,918.00</li><li>• Ackerman \$7,000.00</li><li>• Hoopingarner \$1,500.00</li><li>• TAS, Inc. \$2,000.00</li><li>• Water gauges \$750.00</li></ul>
OVERALL TOTAL	<u>151,288.06</u>

  
Elvis Shepherd, Chairman

  
Christine Fleitz, Vice Chairman

  
Adam Hoff, Alternate

  
Christine Schmitz, Secretary/Treasurer

## **EXHIBIT B**

# Itemized Categories - Last year

1/1/2022 through 12/31/2022

1/29/2023

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Date	Account	Num	Description	Memo	Tag	Clr	Amount
<b>INCOME</b>							<b>75,482.57</b>
<b>1A-INCOME</b>							<b>74,838.13</b>
3/7/2022	Croghan C...	DEP	Lucas Cou...	receipt#27...		R	33,627.47
8/29/2022	Croghan C...	DEP	Lucas Cou...	receipt#27...		R	39,216.74
1/31/2022	Star Ohio		Star Ohio	Reciept#2...		R	10.30
2/28/2022	Star Ohio		Star Ohio	Reciept#2...		R	14.02
3/31/2022	Star Ohio		Star Ohio	Reciept#2...		R	27.48
4/30/2022	Star Ohio		Star Ohio	Reciept#2...		R	39.20
5/31/2022	Star Ohio		Star Ohio	Reciept#2...		R	77.48
6/30/2022	Star Ohio		Star Ohio	Reciept#2...		R	110.25
7/29/2022	Star Ohio		Star Ohio	Reciept#2...		R	164.55
8/31/2022	Star Ohio		Star Ohio	Reciept#2...		R	226.21
9/30/2022	Star Ohio		Star Ohio	Reciept#2...		R	244.28
10/31/2022	Star Ohio		Star Ohio	Reciept#2...		R	301.01
11/30/2022	Star Ohio		Star Ohio	Reciept#2...		R	357.68
12/31/2022	Star Ohio		Star Ohio	Reciept#2...		R	421.46
<b>3A-OTHER INCOME</b>							<b>144.46</b>
3/4/2022	Croghan C...	DEP	Ohio Burea...	receipt#27..		R	136.66
7/13/2022	Croghan C...	DEP	James Boot...	receipt#27..		R	2.00
7/13/2022	Croghan C...	DEP	James Boot...	receipt#27..		R	2.00
9/19/2022	Croghan C...	DEP	James Boot...	receipt#27..		R	1.70
11/14/2022	Croghan C...	DEP	James Boot...	receipt#27..		R	2.10
<b>3B - Donation Income</b>							<b>499.98</b>
1/13/2022	Croghan C...	DEP	Elvis Sheph...	receipt#20...		R	83.33
5/10/2022	Croghan C...	DEP	Elvis Sheph...	receipt#27...		R	83.33
5/10/2022	Croghan C...	DEP	Elvis Sheph...	receipt#27...		R	83.33
7/13/2022	Croghan C...	DEP	Elvis Sheph...	receipt#27...		R	83.33
9/19/2022	Croghan C...	DEP	Elvis Sheph...	receipt#27...		R	83.33
11/14/2022	Croghan C...	DEP	Elvis Sheph...	receipt#27...		R	83.33
<b>EXPENSES</b>							<b>-61,099.21</b>
<b>Uncategorized</b>							<b>0.00</b>
10/10/2022	Croghan C...	6310	Void			R	0.00
<b>1A1-DIRECTORS FEE</b>							<b>-1,499.94</b>
1/10/2022	Croghan C...	6213	Christine Fl...			R	-83.33
1/10/2022	Croghan C...	6214	Adam Hoff			R	-83.33
1/10/2022	Croghan C...	6215	Elvis Sheph...			R	-83.33
3/14/2022	Croghan C...	6239	Christine Fl...			R	-83.33
3/14/2022	Croghan C...	6240	Adam Hoff			R	-83.33
3/14/2022	Croghan C...	6241	Elvis Sheph...			R	-83.33
5/9/2022	Croghan C...	6256	Christine Fl...			R	-83.33
5/9/2022	Croghan C...	6257	Adam Hoff			R	-83.33
5/9/2022	Croghan C...	6258	Elvis Sheph...			R	-83.33
7/11/2022	Croghan C...	6276	Christine Fl...			R	-83.33
7/11/2022	Croghan C...	6277	Adam Hoff			R	-83.33
7/11/2022	Croghan C...	6278	Elvis Sheph...			R	-83.33
9/12/2022	Croghan C...	6299	Christine Fl...			R	-83.33
9/12/2022	Croghan C...	6300	Adam Hoff			R	-83.33
9/12/2022	Croghan C...	6301	Elvis Sheph...			R	-83.33
11/14/2022	Croghan C...	6320	Christine Fl...			R	-83.33
11/14/2022	Croghan C...	6321	Adam Hoff			R	-83.33



## Itemized Categories - Last year

1/1/2022 through 12/31/2022

1/29/2023

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Date	Account	Num	Description	Memo	Tag	Clr	Amount
11/14/2022	Croghan C...	6322	Elvis Sheph...			R	-83.33
<b>1A11-OFFICE SUPPLIES</b>							<b>-546.22</b>
8/8/2022	Croghan C...	6290	Croghan C... office sup...			R	-60.00
10/10/2022	Croghan C...	6308	Croghan C... office sup...			R	-486.22
<b>1A12-DIKE EXPENSES</b>							<b>-23,400.00</b>
<b>1A12A-MAINTENANCE</b>							<b>-23,400.00</b>
7/11/2022	Croghan C...	6279	Ackerman ...			R	-4,400.00
7/11/2022	Croghan C...	6280	Ackerman ...			R	-6,000.00
10/10/2022	Croghan C...	6311	Ackerman ...			R	-6,000.00
12/12/2022	Croghan C...	6334	Ackerman ...			R	-7,000.00
<b>1A2-SECRETARY-TREASURERS WAGES</b>							<b>-5,313.00</b>
1/10/2022	Croghan C...	6211	Christine S...			R	-442.75
2/14/2022	Croghan C...	6228	Christine S...			R	-442.75
3/14/2022	Croghan C...	6237	Christine S...			R	-442.75
4/11/2022	Croghan C...	6248	Christine S...			R	-442.75
5/9/2022	Croghan C...	6254	Christine S...			R	-442.75
6/13/2022	Croghan C...	6264	Christine S...			R	-442.75
7/11/2022	Croghan C...	6274	Christine S...			R	-442.75
8/8/2022	Croghan C...	6284	Christine S...			R	-442.75
9/12/2022	Croghan C...	6297	Christine S...			R	-442.75
10/10/2022	Croghan C...	6306	Christine S...			R	-442.75
11/14/2022	Croghan C...	6318	Christine S...			R	-442.75
12/12/2022	Croghan C...	6331	Christine S...			R	-442.75
<b>1A3-EMPLOYEES WITHHOLDING</b>							<b>-1,616.50</b>
<b>1A3A-OHIO PUBLIC EMPLOYEES RETIREMENT SY</b>							<b>-1,442.50</b>
1/10/2022	Croghan C...	6212	Ohio Public... employee...			R	-120.00
1/10/2022	Croghan C...	6217	Ohio Public... employee...			R	-1.25
2/14/2022	Croghan C...	6229	Ohio Public... employee...			R	-120.00
3/14/2022	Croghan C...	6238	Ohio Public... employee...			R	-120.00
4/11/2022	Croghan C...	6247	Ohio Public... employee...			R	-120.00
5/9/2022	Croghan C...	6255	Ohio Public... employee...			R	-120.00
6/13/2022	Croghan C...	6265	Ohio Public... employee...			R	-120.00
7/11/2022	Croghan C...	6275	Ohio Public... employee...			R	-120.00
8/8/2022	Croghan C...	6289	Ohio Public... employee...			R	-1.25
8/8/2022	Croghan C...	6291	Ohio Public... employee...			R	-120.00
9/12/2022	Croghan C...	6298	Ohio Public... employee...			R	-120.00
10/10/2022	Croghan C...	6307	Ohio Public... employee...			R	-120.00
11/14/2022	Croghan C...	6319	Ohio Public... employee...			R	-120.00
12/12/2022	Croghan C...	6332	Ohio Public... employee...			R	-120.00
<b>1A3B-IRS-941, MEDICARE</b>							<b>-174.00</b>
1/10/2022	Croghan C...	6219	United Stat... 4th quarter			R	-43.50
6/13/2022	Croghan C...	6266	United Stat... 1st quarter			R	-43.50
7/11/2022	Croghan C...	6283	United Stat... 3rd quarter			R	-43.50
10/10/2022	Croghan C...	6312	United Stat... 3rd quarter			R	-43.50
<b>1A4-UTILITIES</b>							<b>-14,273.31</b>
<b>1A4A-ELECTRIC</b>							<b>-13,226.55</b>
1/10/2022	Croghan C...	6208	Toledo Edis...			R	-1,050.47
1/10/2022	Croghan C...	6209	Toledo Edis...			R	-72.43
1/10/2022	Croghan C...	6210	Toledo Edis...			R	-258.17
2/14/2022	Croghan C...	6224	Toledo Edis...			R	-832.06
2/14/2022	Croghan C...	6225	Toledo Edis...			R	-71.33
2/14/2022	Croghan C...	6226	Toledo Edis...			R	-267.62

# Itemized Categories - Last year

1/1/2022 through 12/31/2022

1/29/2023

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Date	Account	Num	Description	Memo	Tag	Clr	Amount
3/14/2022	Croghan C..	6234	Toledo Edis...			R	-1,044.66
3/14/2022	Croghan C..	6235	Toledo Edis...			R	-72.38
3/14/2022	Croghan C..	6236	Toledo Edis...			R	-502.38
4/11/2022	Croghan C..	6244	Toledo Edis...			R	-994.43
4/11/2022	Croghan C..	6245	Toledo Edis...			R	-67.79
4/11/2022	Croghan C..	6246	Toledo Edis...			R	-494.71
5/9/2022	Croghan C..	6251	Toledo Edis...			R	-569.38
5/9/2022	Croghan C..	6252	Toledo Edis...			R	-67.06
5/9/2022	Croghan C..	6253	Toledo Edis...			R	-483.07
6/13/2022	Croghan C..	6261	Toledo Edis...			R	-886.70
6/13/2022	Croghan C..	6262	Toledo Edis...			R	-67.51
6/13/2022	Croghan C..	6263	Toledo Edis...			R	-476.08
7/11/2022	Croghan C..	6271	Toledo Edis...			R	-794.77
7/11/2022	Croghan C..	6272	Toledo Edis...			R	-67.52
7/11/2022	Croghan C..	6273	Toledo Edis...			R	-475.71
8/8/2022	Croghan C..	6286	Toledo Edis...			R	-495.46
8/8/2022	Croghan C..	6287	Toledo Edis...			R	-66.68
8/8/2022	Croghan C..	6288	Toledo Edis...			R	-461.29
9/12/2022	Croghan C..	6294	Toledo Edis...			R	-461.95
9/12/2022	Croghan C..	6295	Toledo Edis...			R	-68.19
9/12/2022	Croghan C..	6296	Toledo Edis...			R	-435.80
10/10/2022	Croghan C..	6303	Toledo Edis...			R	-143.57
10/10/2022	Croghan C..	6304	Toledo Edis...			R	-67.44
10/10/2022	Croghan C..	6305	Toledo Edis...			R	-432.11
11/14/2022	Croghan C..	6315	Toledo Edis...			R	-66.50
11/14/2022	Croghan C..	6316	Toledo Edis...			R	-67.60
11/14/2022	Croghan C..	6317	Toledo Edis...			R	-234.59
12/12/2022	Croghan C..	6328	Toledo Edis...			R	-66.59
12/12/2022	Croghan C..	6329	Toledo Edis...			R	-69.12
12/12/2022	Croghan C..	6330	Toledo Edis...			R	-473.43
<b>1A4B-PHONE BILL</b>							<b>-1,046.76</b>
1/10/2022	Croghan C..	6207	Spectrum			R	-82.98
2/14/2022	Croghan C..	6223	Spectrum			R	-82.98
3/14/2022	Croghan C..	6233	Spectrum			R	-82.98
4/11/2022	Croghan C..	6243	Spectrum			R	-82.98
5/9/2022	Croghan C..	6250	Spectrum			R	-84.98
6/13/2022	Croghan C..	6260	Spectrum			R	-84.98
7/11/2022	Croghan C..	6270	Spectrum			R	-84.98
8/8/2022	Croghan C..	6285	Spectrum			R	-84.98
9/12/2022	Croghan C..	6293	Spectrum			R	-84.98
10/12/2022	Croghan C..	6302	Spectrum			R	-94.98
11/14/2022	Croghan C..	6314	Spectrum			R	-94.98
12/12/2022	Croghan C..	6327	Spectrum			R	-99.98
<b>1A5-MAINTENANCE</b>							<b>-8,055.30</b>
<b>1A5B-PUMPING FEES</b>							<b>-324.80</b>
2/14/2022	Croghan C..	6230	Kenneth C. ...			R	-162.40
7/11/2022	Croghan C..	6281	Kenneth C. ...			R	-162.40
<b>1A5D-PUMP REPAIR</b>							<b>-6,614.00</b>
6/13/2022	Croghan C..	6267	TAS Inc			R	-3,864.00
6/13/2022	Croghan C..	6268	TAS Inc			R	-2,750.00
<b>1A5F-Pump Maintenance</b>							<b>-1,116.50</b>
11/14/2022	Croghan C..	6326	TAS Inc			R	-1,116.50

## Itemized Categories - Last year

1/1/2022 through 12/31/2022

1/29/2023

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Date	Account	Num	Description	Memo	Tag	Clr	Amount
<b>1A6-INSURANCE</b>							<b>-1,066.00</b>
<b>1A6A-BOND</b>							<b>-126.00</b>
6/13/2022	Croghan C...	6269	CNA Surety			R	-126.00
<b>1A6B- DIRECTORS LIABILITY</b>							<b>-940.00</b>
1/19/2022	Croghan C...	6221	United Stat... Directors ...			R	-566.00
8/8/2022	Croghan C...	6292	United Stat... Directors ...			R	-374.00
<b>1A7-WORKERS COMPENSATION</b>							<b>-266.00</b>
1/10/2022	Croghan C...	6218	Ohio Burea...			R	-132.00
12/12/2022	Croghan C...	6333	Ohio Burea...			R	-134.00
<b>1A8-OTHER EXPENSES</b>							<b>-1,359.19</b>
<b>1A8A-NEWS MEDIA</b>							<b>-49.88</b>
2/14/2022	Croghan C...	6227	Suburban ... ad for yea...			R	-49.88
<b>1A8C-ASSESSMENT TAX</b>							<b>-287.14</b>
1/16/2022	Croghan C...	6220	Treasurer ... property tax			R	-143.57
7/11/2022	Croghan C...	6282	Treasurer ... property tax			R	-143.57
<b>1A8D-AUDIT</b>							<b>-299.30</b>
10/10/2022	Croghan C...	6313	Treasurer o... basic audit			R	-299.30
<b>1A8F-MISCELLANEOUS</b>							<b>-704.81</b>
1/19/2022	Croghan C...	6222	SLR Accou...			R	-170.00
2/14/2022	Croghan C...	6231	Adam Hoff reimburse...			R	-20.00
2/14/2022	Croghan C...	6232	Fallout Hos...			R	-100.00
4/11/2022	Croghan C...	6249	Ohio Dept ... Unemploy...			R	-50.58
5/10/2022	Croghan C...	EFT	Ohio Dept ...			R	-0.59
9/12/2022	Croghan C...	Bank Fee	OPCS Serv... Service C...			R	-113.64
11/14/2022	Croghan C...	6323	Adam Hoff reimburse...			R	-20.00
11/14/2022	Croghan C...	6325	Ohio Dept ...			R	-50.00
12/12/2022	Croghan C...	6335	Fallout Hos...			R	-180.00
<b>1A8H-Petty Cash</b>							<b>-18.06</b>
1/31/2022	Cash Acco...		Christine S... postage			R	-2.56
5/16/2022	Cash Acco...		Christine S... file folders			R	-5.65
7/8/2022	Cash Acco...		Christine S... prong fold...			R	-3.23
7/26/2022	Cash Acco...		Christine S... prong fold...			R	-1.62
11/13/2022	Cash Acco...		Christine S... fax			R	-5.00
<b>1A9-LEGAL FEES</b>							<b>-3,703.75</b>
1/10/2022	Croghan C...	6216	Shindler Ne...			R	-450.00
3/14/2022	Croghan C...	6242	Shindler Ne...			R	-281.25
5/9/2022	Croghan C...	6259	Shindler Ne...			R	-430.00
10/10/2022	Croghan C...	6309	Shindler Ne...			R	-1,732.50
11/14/2022	Croghan C...	6324	Shindler Ne...			R	-810.00

**OVERALL TOTAL            14,383.36**