Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting March 11, 2024

At 7:00, Mr. Hoff called the meeting to order.

Members present: Holly Szuch, Adam Hoff, Elvis Shepherd

Also present: James Boothby, Mark Sattler

Video: John Hoopingarner

Minutes

The minutes from the January 8, 2024 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the January 8, 2024 meeting. There were no corrections or additions needed.

Mrs. Szuch motioned to approve the minutes as submitted.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Treasurer Report

Mr. Shepherd asked for the reading of the treasurer's report. Report was read.

Mr. Hoff motioned to approve the report as read.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

The treasurer mentioned that she wanted to move funds into category 1A10 Contracts, to cover the warrant for CEC.

Mrs. Szuch motioned to move funds of $750 from category 1A8F to category 1A10.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Warrants

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

List of warrants to follow.

Correspondence

No correspondence at this time.

Secretary Report

The secretary explained that she put the 2024 expenditure sheet under the secretary report tab.

Certificate of Records Disposal for the Ohio History Connection packet to be signed by Mr. Shepherd.

Mrs. Szuch motioned to accept the secretary report.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Legal Counsel Report

Mr. Hoopingarner stated the official plan draft has been completed.

Mr. Hoopingarner stated the official plan draft should be sent to Bill Fishbein with the EPA.

Mr. Hoopingarner submitted a memo outlining the process for the official plan in the board packet.

Mr. Hoff told Mr. Hoopingarner he would like to get together with him to go through the steps to stay on track with the process. If the court rejects the proposal, Mr. Hoopingarner stated that we may have to start back at the beginning, but we can ask the court for guidance as to what steps need to be taken.

The secretary asked about the public notice. Mr. Hoopingarner and Mr. Shepherd suggested placing an ad in the Suburban Press, the Conservancy website, the township website, the township government page, the electric sign at the township hall, and possibly the WENS with a hyperlink.

Mr. Shepherd would like the board to approve moving forward with the Official Plan Draft.

Mr. Hoff motioned to approve moving forward with the Official Plan Draft.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Mr. Hoff would like the board to approve funds for the reproduction of documents as needed.

Mr. Shepherd motioned to approve the funds for document reproduction from category 1A8F not to exceed $1,000.00.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Mr. Shepherd stated that the board of appraisers will oversee the appraisal process, they will not appraise real estate. The court will appoint the members of the board and will set compensation for the appraisal board members. The member will hold the office until excused by the court.

Mr. Hoff motioned to proceed with the Board of Appraisers with changes provided by Attorney Hoopingarner.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

JTWP Emergency Director Report

Mr. Parasiliti was not present at the meeting to give his report.

Mr. Sattler stated that the fire chief is working on getting a 4,000-gallon truck. Mr. Sattler also stated that the county EMS along with Oregon will help with ALS transports.

Dike Maintenance Report

Mrs. Szuch would like a letter sent out to the residents notifying them that the mowing and spraying will start April 1st.

Mrs. Szuch handed out a quote from Bomyea Company for the dike maintenance for the 2024 season.

Mr. Hoff motioned to accept the estimate from Bomyea Company for $33,000.00 for the 2024 season. Payments will be paid in monthly increments of $4,125.00.

Mr. Shepherd seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Mrs. Szuch spoke about the Cooley pump freezing when we had a week of cold weather. Mr. Hoff added that TAS, Inc came out and added a back up float that will shut off the pump in an emergency. Mrs. Szuch said she has adjusted the radar level and that she will monitor it and adjust it as needed, preferably a summer adjustment and a winter adjustment. Mr. Hoff will follow up with TAS, Inc.

Committee Reports / Old Business

Resiliency Grant – Mr. Hoff stated that CEC completed their modeling. CEC does not provide hard copies but did provide pdf. Mr. Hoff has everything saved so copies can be made upon request.

State Capital Budget Requests - Mr. Hoff stated that we did not make it through the house at the state level. They are looking for a 40% match. He is still going to try going through the state senate with senator Paula Hicks-Hudson.

Mr. Hoff said he is still working on getting the culverts cleaned.

New Business

Mr. Hoff stated that the new FEMA maps have been released. They have not been put on the website yet.

Mr. Hoff opened the meeting for general discussion.

There were no questions.

Adjournment: There being no further business, Mrs. Szuch moved to adjourn the regular meeting. Mr. Hoff seconded the motion. There were no objections, the motion carried at 8:50 pm.

Warrants

Date	Check #	Description	Amount
3/11/24	6495	1A4B- Spectrum, internet and phone	111.98
3/11/24	6496	1A4A- Toledo Edison, Cooley Rd	885.35
3/11/24	6497	1A4A- Toledo Edison, Dyke Rd	131.18
3/11/24	6498	1A4A- Toledo Edison, Toulon Rd	300.59
3/11/24	6499	1A2- Christine Schmitz, wages	442.75
3/11/24	6500	1A3A- Ohio Public Employee Retirement System	120.00
3/11/24	6501	1A1- Holly Szuch, directors fee	83.33
3/11/24	6502	1A1- Adam Hoff, directors fee	83.33
3/11/24	6503	1A1- Elvis Shepherd, directors fee	83.33
3/11/24	6504	1A5D – TAS, Inc, pump repair	238.00
4/8/24	6405	1A4B- Spectrum, internet and phone	111.98
4/8/24	6406	1A4A- Toledo Edison, Cooley Rd	1001.55
4/8/24	6407	1A4A- Toledo Edison, Dyke Rd	574.24
4/8/24	6408	1A4A- Toledo Edison, Toulon Rd	281.98
4/8/24	6409	1A2- Christine Schmitz, wages	442.75
4/8/24	6510	1A3A- Ohio Public Employee Retirement System	120.00
4/8/24	6511	1A3B- United States Treasury, 941 1st quarter	43.50
4/8/24	6512	1A5D- TAS, Inc	460.00
4/8/24	6513	1A4C- Neon Goldfish	150.00
4/9/24	debit	1A11 – Croghan Colonial Bank	620.50
		Total	6,286.34

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Elvis Shepherd, Chairman

Holly Szuch, Vice-Chairman

Adam Hoff, Alternate

Christine Schmitz, Secretary/Treasurer