

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting July 8, 2024

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Holly Szuch, Adam Hoff, Elvis Shepherd

Zoom: John Hoopingarner and Chrissy Schmitz

**Minutes**

The minutes from the May 13, 2024 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the May 13, 2024 meeting. There were no corrections or additions needed.

Mr. Hoff motioned to approve the minutes as submitted.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

**Treasurer Report**

Mr. Shepherd asked for the reading of the treasurer’s report. Report was read.

Mrs. Szuch motioned to approve the report as read.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

**Warrants**

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

List of warrants to follow.

## Secretary Report

The secretary put the 2024 expenditure sheet under the secretary report tab.

Mrs. Szuch

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

## Correspondence

Mr. Shepherd stated that he spoke with Mr. Bomyea and was told that they sprayed along Corduroy and East but ran short of chemicals to spray. Mr. Shepherd said that what was sprayed looks good and they will continue as soon as they get the chemicals.

## Legal Counsel Report

Mr. Hoopingarner stated the official plan was approved by the board on May 13 and was filed with the court on the 16<sup>th</sup>. Upon approval of the board a certified copy will be submitted to the clerk of courts. The court will then schedule a hearing between August 8 and Sept 8. The court may choose to set a continuance. Mr. Hoff went over a couple typos that were found and changed.

Mr. Hoff motioned to adopt the official plan as currently presented for submittal to the conservancy court for their proceedings under 6101.13, with the updated changes to page 13.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Mr. Shepherd asked if the board of appraisers should be discussed. Mr. Hoopingarner reminded the board that in 6101.27 the board needs to have 3 members on the board of appraisers. The court will then appoint the members of the board of appraisal and will take the Conservancy board recommendation for compensation for the appraisal board members. The member will hold the office until excused by the court. Mr. Hoopingarner suggested a per meeting compensation. The board of appraisal is an oversight team that will oversee the processes. Candidates must live in Ohio, but not the county and township.

Mr. Hoopingarner said that we may need a special meeting in August for approval of the annual assessment. Mr. Hoff asked if the approval could be made through zoom or email. Mr. Hoopingarner said the meeting would have to be in person. Mr. Hoopingarner said that the board could approve the filing of the annual report at the current meeting. Mr. Shepherd stated that he is fine with moving forward.

Discussion related to completing the Annual Report by May of each year. Board agreed to direct Secretary/Treasurer to work with Legal Counsel to complete the Report early in the year.

Mr. Hoff motioned for attorney John Hoopingarner, our legal counsel, to present the annual report for 2023 to Lucas County Auditor no later than September 6, 2024

Mr. Shepherd seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

## JTWP Emergency Director Report

Mr. Parasiliti was not present at the meeting to give his report.

### **Dike Maintenance Report**

Mrs. Szuch said that she spoke with Mr. Bomyea, who said he will spray the properties that haven't cut the grass. Mr. Shepherd would like Mrs. Szuch to have him spray some areas that were missed. Mr. Hoff asked if anyone talked to Mr. Bomyea about the ash trees that need removed along the Ward's canal.

Mr. Hoff confirmed that TAS is greasing the pumps when the sites are inspected twice each year. Mr. Hoff is talking with a company about removing the pumps for an internal inspection, not just electrical. He is getting a quote for all 6 pumps. Mr. Shepherd asked if there is an order such as hours used, etc. as to which pumps should be inspected first and so on. Mr. Hoff said the short answer is, no. We do not have good records of the pump's history. Mr. Shepherd asked that they talk to Mr. Hozak or Gradel company about the history of the pumps. Mr. Shepherd asked about the auxiliary pump and if we had a record of the hours that it is been run. Mr. Hoff said he believes it has been less than 100 hours in the past 7-8 years.

### **Committee Reports / Old Business**

Website updated tabled.

State funding for East Station was not successful as they want 40% match. District can compile other sources to meet the match amount in the future.

Mr. Hoff said he met with Mr. Pniewski and he has no objection to working with us because it is a public system. The storm water utility funds cannot be used for the sewers and drains as the MS4 program is for water quality.

Mr. Shepherd noted that moving the file cabinets and buying a safe will occur in 2024.

### **New Business**

Mr. Hoff said that he will fill out the survey from CEC. Survey was sent much earlier and should have been forwarded sooner.

Mr. Shepherd said that Jason Doktor has left the Army Corp of Engineers.

Mr. Hoff asked who oversees the area between the Herr property and the Metropark. Mr. Shepherd said that the Metropark will mow the grass. Mr. Hoff said that the area needs to be mowed. Mr. Shepherd said that he will talk to someone about mowing it.

Mr. Shepherd opened the meeting for general discussion.

There were no questions.

Adjournment: There being no further business, Mrs. Szuch moved to adjourn the regular meeting. Mr. Hoff second the motion. There were no objections, the motion carried at 8:06 pm.

Warrants

Date	Check #	Description	Amount
7/8/24	ACH	1A4B- Spectrum, internet and phone	111.98
7/8/24	ACH	1A4A- Toledo Edison, Cooley Rd	827.20
7/8/24	ACH	1A4A- Toledo Edison, Dyke Rd	546.92
7/8/24	ACH	1A4A- Toledo Edison, Toulon Rd	473.05
7/8/24	6530	1A2- Christine Schmitz, wages	442.75
7/8/24	6531	1A3A- Ohio Public Employee Retirement System	120.00
7/8/24	6532	1A1- Holly Szuch, director fee	83.33
7/8/24	6533	1A1- Adam Hoff, director fee	83.33
7/8/24	6534	1A1- Elvis Shepherd, director fee	83.33
7/8/24	6535	1A3B- United States Treasury, 941 Q2	43.50
7/8/24	ACH	1A12A – Bomyea’s Lawn & Snow	4,125.00
7/8/24	ACH	1A8F- Business Techniques, doc printing	824.00
7/8/24	ACH	1A4C- Neon Goldfish, website	150.00
7/8/24	6536	1A8C- Treasurer of Lucas County, assessment tax	143.75
7/13/24	6537	1A5B- Kenneth C Wolf, pumping fee	170.23
		Total	8228.39

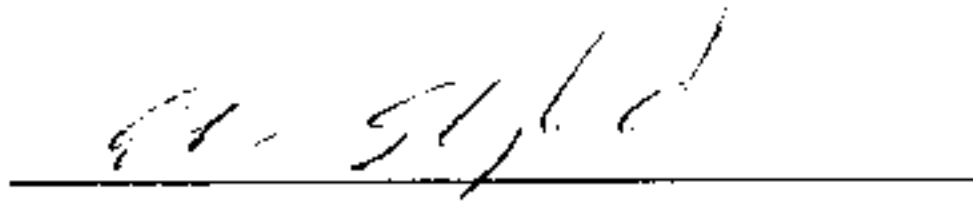
Warrants

Date	Check #	Description	Amount
8/12/24	EFT	1A4B- Spectrum, internet and phone	117.98
8/12/24	EFT	1A4A- Toledo Edison, Cooley Rd	439.08
8/12/24	EFT	1A4A- Toledo Edison, Dyke Rd	67.24
8/12/24	EFT	1A4A- Toledo Edison, Toulon Rd	455.55
8/12/24	6539	1A2- Christine Schmitz, wages	442.75
8/12/24	6540	1A3A- Ohio Public Employee Retirement System	120.00
8/12/24	EFT	1A12A – Bomyea’s Lawn & Snow	4,125.00
8/12/24	EFT	1A11- Croghan Colonial Bank, supplies	340.49
8/12/24	EFT	1A11- Croghan Colonial Bank, supplies	150.00
		Total	6,258.09

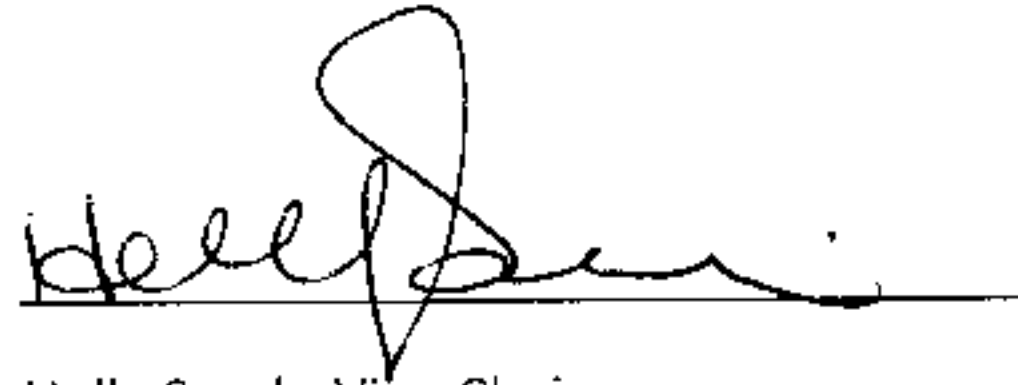
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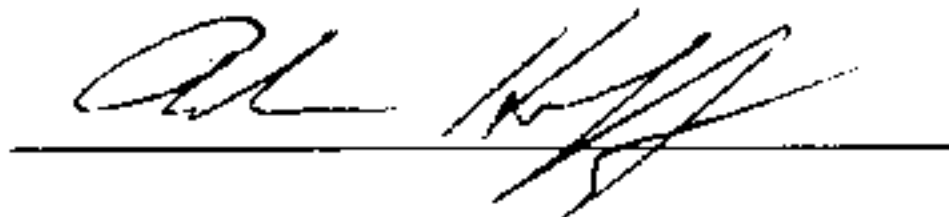
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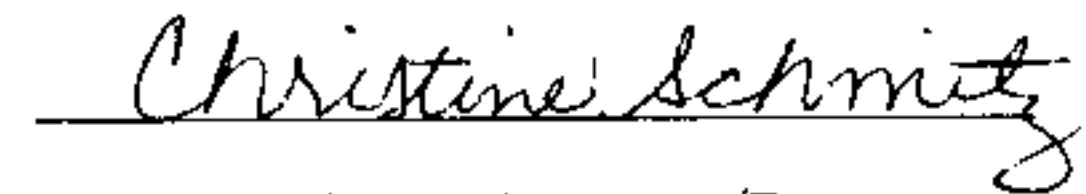
Elvis Shepherd, Chairman



Holly Szuch, Vice-Chairman



Adam Hoff, Alternate



Christine Schmitz, Secretary/Treasurer