

Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting September 9, 2024

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Holly Szuch, Adam Hoff, Elvis Shepherd

Also present: Jim Boothby, Tony Parasiliti, Vaughn Turley

Zoom: John Hoopingarner

Minutes

The minutes from the July 8, 2024 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the July 8, 2024 meeting. There were a few corrections or additions needed.

Mr. Hoff motioned to approve the minutes with the prior corrections and revision of page 3.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Treasurer Report

Mr. Shepherd asked for the reading of the treasurer's report. Report was read.

Mrs. Szuch motioned to approve the report as read.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Warrants

Mr. Shepherd asked if there were any bills to be paid.

Yes, there are bills that require payment.

Mr. Hoff motioned to approve the warrants.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

List of warrants to follow.

Secretary Report

The secretary put the 2024 expenditure sheet and the statement of semi-annual apportionment of taxes under the secretary report tab.

The secretary mentioned that category 1A11 is getting low. Mr. Hoff offered to move \$500 from 1A8D to 1A11.

Mr. Shepherd motioned to move \$500 from 1A8D to 1A11 for appropriation.

Mrs. Szuch seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Mr. Hoff mentioned that we passed the state audit report which was filed two days late and he would like the state audit report filed by February 28th.

Mrs. Szuch motioned to accept the secretary's report and the review of the state audit report.

Mr. Shepherd seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Correspondence

Mr. Shepherd stated that he spoke with Mr. Bomyea and was told that they sprayed along Corduroy and East but ran short of chemicals to spray. Mr. Shepherd said that what was sprayed looks good and they will continue as soon as they get the chemicals.

Legal Counsel Report

Mr. Hoopingarner stated the official plan was approved and accept by the court with Judge Mandros. Mr. Hoopingarner said that Mr. Shepherd attended the hearing with him. Mr. Shepherd stated that Mr. Hoopingarner was very professional and well represented in the court room. Mr. Shepherd thanked Mr. Hoff and Mr. Hoopingarner for all their efforts in getting the official plan presented and approved.

Mr. Shepherd asked Mr. Hoopingarner if he had anything to add about the board of appraisers. Mr. Hoopingarner said the annual report was also filed and asked if we could have the annual report completed in the early spring, to present it to the court early. Mr. Hoopingarner went back to the board of appraisers by saying that he knows they have not met for a long time. Mr. Hoopingarner thinks it is a good idea to appoint 3 new appraisers. Mr. Shepherd put together an outline of the board of appraisers, a copy of the RC 6101.27. Mr. Shepherd would like to put this on the website, and post it to the public so the board can begin receiving resume and bio for applicants. Mr. Hoopingarner said the Conservancy board would make recommendations to the court. Mr. Shepherd asked how we as a board should receive the resumes. Mrs. Szuch said it should be open to mail and /or email. Mr. Hoff asked Mr. Hoopingarner if there was official approval or acceptance of the official plan by the court. Mr. Hoopingarner said that there is and that he would email it out to the board members and the secretary. Mr. Shepherd asked if the board must vote to accept his proposal. Mr. Hoopingarner said it is state law, so it does not need to be voted on. The board does not need to adopt it.

Mr. Hoff wanted to re-emphasize completing the Annual Report by May 15 of each year. The Board agreed to direct Secretary/Treasurer to work with Legal Counsel and to send him the documents in April.

JTWP Emergency Director Report

Mr. Parasiliti made a comment that the township is still working on the pumps at the Metro park and in Bono and that it is taking so long to get those projects complete. Mr. Shepherd asked if there is a date of completion. Mr. Parasiliti does not know of a date but asked that someone from the Conservancy attend the trustee meeting and report on what the Conservancy has going on. Mrs. Szuch stated that she could attend the next trustee meeting. Mr. Parasiliti asked if the PTO pump had been run recently. Mr. Shepherd said that the Conservancy did run the pump earlier in the year. Mr. Parasiliti also asked if the public has the right to walk the dike. And does any property owner have the right to kick people off the dike? Mr. Parasiliti is working with a Boy Scout to get his eagle status. Mr. Parasiliti would like to put signs along the dike, especially at the beaches with the emergency signage.

Dike Maintenance Report

Mr. Hoff said that he spoke with Tom Susor from TAS and they will be out to do their fall inspection of the pumps, Tom will let Mr. Hoff know what date they will be out. Mrs. Szuch asked about the radar in the vault at the Cooley pump station. Mr. Hoff said he has been talking to Tom Susor about setting up the East station in a similar manor and moving the East station equipment to the Cooley station. Mr. Hoff would like to get the pump inspections completed first. Mr. Shepherd asked if there was any grant money that we could get after. Mrs. Szuch said that she is looking in a grant from the Biden administration. Mr. Hoff said that he is working on getting information about the radar level for the pump before winter. Mr. Shepherd asked Mrs. Szuch if she could change the levels for the Cooley pump if needed for the winter, and she replied that she could do that if needed.

Mr. Hoff passed out a brochure from Buckeye Pump for pump inspections. The quote is for the initial trip to pull the pumps, take them apart and inspect the pumps, then put the pumps back. Mr. Shepherd asked if this company would be in addition to TAS or if they would replace TAS? Mr. Hoff said he is looking at this to replace TAS. Mr. Shepherd asked if this is something that the Conservancy should look at for this year or for 2025. Mr. Hoff asked if they should vote on this now at this meeting, because the next meeting is in November. Mr. Shepherd asked what the normal time frame for a pump? Mr. Hoff said the owner's manual states maintenance every 6 months. Mr. Shepherd said the Army Corp is coming September 17th so it may be beneficial to let them know that we are looking to pull the pumps for maintenance.

Mr. Shepherd made a motion to approve the preventative maintenance of four lift stations for \$5,945.00 with Buckeye Pumps.

Mr. Hoff seconded the motion.

Vote followed: Mr. Shepherd, yes Mr. Hoff, yes Mrs. Szuch, yes

Motion carried

Mr. Hoff stated that the Army Corp of Engineers would like the Conservancy to rebuild a 300-foot section of Ward's Canal. Mr. Hoff has put some budgetary information together and this would be several million dollars to fix. The Army Corp of Engineers are being mandated to help the Conservancy through the process. Mr. Hoff asked CEC to put together a proposal to help the Conservancy through the beginning process of the project. CEC's proposal will cost around \$10,800.00. In the first part of 2025, this will have to be addressed.

Mr. Hoff talked to Mark Gradel about cutting trees on the dike. Mrs. Szuch asked if anyone had talked to Kenny King and Jeff Herr to make them aware of the trees being cut. No one has yet but will be reaching out as a curtesy. The cutting cannot take place until after October 1st. Mr. Hoff would like to request additional quotes for the tree cutting. Mr. Shepherd would like to postpone and re-visit at the beginning of 2025.

Committee Reports / Old Business

Website updated tabled.

Mr. Shepherd will work with the secretary to get the filing cabinets moved.

Mr. Parasiliti asked about putting a gate at the end of LaFontaine where it goes up to Lagoon. Mr. Shepherd said that the Conservancy does not have jurisdiction over that area.

Mr. Shepherd opened the meeting for general discussion.

Mr. Boothby asked about getting some "ditch money" to help with the removal of trees. Mr. Hoff asked Mr. Boothby to get him the contact info for the gentleman he spoke with at the County Engineers office. Mr. Shepherd said to ask Dave Bench, trustee, if there is anymore storm water money left for this year.

Mr. Turley said that he is impressed with the Conservancy District board.

Adjournment: There being no further business, Mr. Hoff moved to adjourn the regular meeting. Mrs. Szuch second the motion. There were no objections, the motion carried at 8:47 pm.

Warrants

Date	Check #	Description	Amount
9/9/24	EFT	1A4B- Spectrum, internet and phone	117.98
9/9/24	EFT	1A4A- Toledo Edison, Cooley Rd	272.48
9/9/24	EFT	1A4A- Toledo Edison, Dyke Rd	66.33
9/9/24	EFT	1A4A- Toledo Edison, Toulon Rd	244.29
9/9/24	6541	1A2- Christine Schmitz, wages	442.75
9/9/24	6542	1A3A- Ohio Public Employee Retirement System	120.00
9/9/24	6543	1A1- Holly Szuch, director fee	83.33
9/9/24	6544	1A1- Adam Hoff, director fee	83.33
9/9/24	6545	1A1- Elvis Shepherd, director fee	83.33
9/9/24	EFT	1A12A- Bomyea's Lawn & Snow	4,125.00
9/9/24	EFT	1A6B- United States Liability Insurance Company	935.00
Total			6,573.82

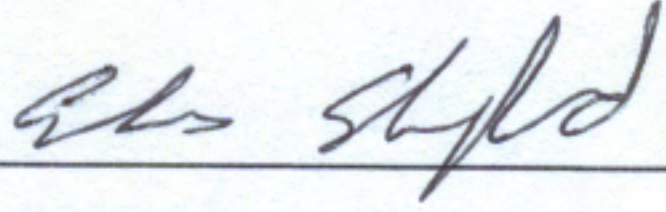
Warrants

Date	Check #	Description	Amount
10/23/24	EFT	1A4B- Spectrum, internet and phone	117.98
10/23/24	EFT	1A4A- Toledo Edison, Cooley Rd	69.64
10/23/24	EFT	1A4A- Toledo Edison, Dyke Rd	69.24
10/23/24	EFT	1A4A- Toledo Edison, Toulon Rd	439.45
10/14/24	6541	1A2- Christine Schmitz, wages	442.75
10/14/24	6542	1A3A- Ohio Public Employee Retirement System	120.00
10/23/24	EFT	1A12A- Bomyea's Lawn & Snow, dike maint.	4,125.00
10/14/24	EFT	1A3B- United States Treasury, 941 Q 3	43.50
10/30/24	EFT	1A4C- Neon Goldfish, website	150.00
		Total	5,577.56

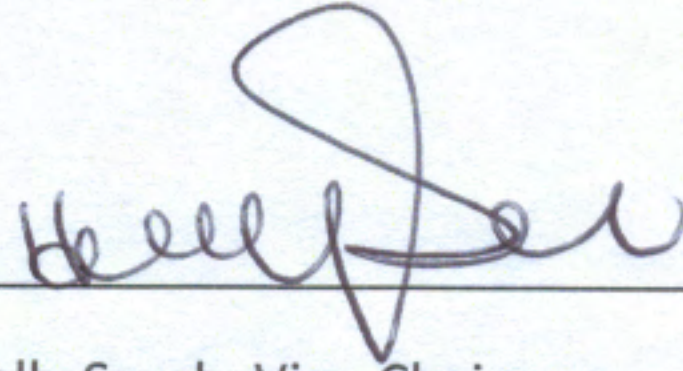
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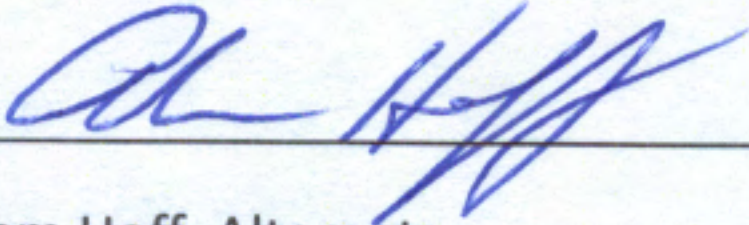
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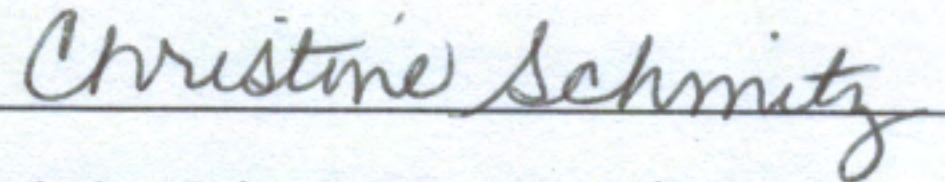
Elvis Shepherd, Chairman



Holly Szuch, Vice-Chairman



Adam Hoff, Alternate



Christine Schmitz, Secretary/Treasurer